



BLACK BUTTE RANCH R.F.P.D.

BOARD OF DIRECTORS MEETING

February 22, 2024

Optional Teleconference Information:

Join the meeting from your computer, tablet, or smartphone:

<https://us06web.zoom.us/j/87579489212?pwd=Xvas2EVIUjWtAlpA7iSE7gfDctgJAK.1>

Meeting ID: 875 7948 9212 | **Passcode:** 958072 | **Phone:** +1 253 215 8782 US

Rodger Gabrielson called the meeting to order at 9:01 a.m.

Board of Directors:

- ✓ Don Bowler
- ✓ Rodger Gabrielson
- ✓ Dave Gibson
- Tom Sawyer
- ✓ Larry Stuker

Administration:

- ✓ Chief Dan Tucker
- ✓ Deputy Chief Jason Ellison
- ✓ Jamie Vohs

APPROVAL OF MINUTES

Motion: Don Bowler moved to approve the January 25, 2024 meeting minutes as presented, seconded by Larry Stuker, unanimously passed.

REPORTS

Treasurer Report

Motion: Don Bowler moved to approve the January 2024 financial reports as presented, seconded by Dave Gibson, unanimously passed.

Chief's Report

Fire and Ambulance Report – D/C Ellison

January 2024, the department responded to the following:

- 37 total calls
- 1 fire
- 11 medical
- 3 ground transports
- 0 air transports
- 4 move-ups
- 21 public assists
- 10 mutual aid
- 0 duty officer responses
- 4 move-up call

- 1 8-PC
- Year-to-date calls 37 (6 more than YTD 2023 and 13 more than YTD 2022)

Comments/Discussion on F&A Report:

- Of the 21 “other” calls, eight (8) were to the Lodge.
 - Lodge calls are still happening but have lessened.
 - Parking in front of the Lodge: red lines will be painted when the weather improves. The red lines will help with people not parking there. There will be communication with BBR PD, so they may help to control people parking there.
- Posts will be installed around the hydrant to protect it.
- Many of the “auto aid given” calls were pass calls.
- The four (4) move-ups only required one (1) 8-PC.
- Captains are starting to run both districts to help prepare them for the future.
- Chief Ellison will report some of the 2023-year-end data to the BBR Board tomorrow. Ken Spearing reached out to D/C Ellison and asked if he would be willing to provide a short (10 - 15 minute) presentation to the BBR BODs on February 23 for the board to understand the status and challenges of the Fire Department.

Chief Tucker discussed:

Ambulance Repair Complete

The repairs to the ambulance (872) are complete except for a light that has not arrived yet.

Ben White Paramedic Status

F/F White has secured his paramedic license; congratulations to him. F/F Schuhmann will test in April for her paramedic license. F/F Schuhmann and Rachelle Otasu, from Sisters-Camp Sherman Fire, now exchange shifts (from 9:00 am to 8:00 pm), so F/F Schuhmann can get calls counted towards her paramedic license. She currently needs about ten (10) more calls.

Strategic Planning & Goals

D/C Ellison reported the department is still moving along with the strategic plan’s goals. There has been a lot of integration with training and students. We just brought on a new resident volunteer. Two additional spots will be filled once joint recruitment happens. The academy for new resident volunteers will see some improvements this year. The three agencies (BBR RFPD, SCSF, Cloverdale Fire) are partnering with Bend Fire to use their training facility. The academy will focus on wildland fire first, and then the RVs will be sent to Unitek to get their EMT in August.

While the current strategic plan is 5 years, D/C Ellison believes it will only take 2 to 3 years to accomplish the goals.

Discussion on apparatus replacement. D/C Ellison plans to purchase a Type 6 this year and then move some of the other apparatus purchases to the future. The price of an ambulance is about \$270K versus \$500K which was initially thought.

D/C Ellison reported that all three captains will undergo Task Force Leader Training. There will also be training for those to get their Engine Boss certification, specifically F/F White and F/F Schuhmann.

Firewise Report

D/C Ellison has started educating the Firewise Committee on the election being in August versus September like it has been in all the other years. He will continue to plug the election date change.

The committee is currently planning for the following year. They intend to offer needle pick-up in May instead of June (like last year).

Cathy Ellis is stepping down from the Firewise Committee, and new members are joining.

Discussion is taking place around those who volunteer for committees like Firewise, and who do work around the Ranch, and if they are protected if someone is injured.

Fines to homeowners are starting if they do not meet Firewise specifications. Most homeowners who have gotten a "to be fined" letter are responsive. However, there are currently two homeowners who are appealing their fines.

The ghost house will be getting remodeled.

BBR Natural Resources Manager Jake Derksen is doing a great job.

Firewise was re-approved for another cycle.

Forest Management Report

Dave Gibson reported the parcel by the 11th fairway will have trees removed on March 5th & 6th. Some of the aspens across from the Fire Station will also be removed.

Discussion on the back road and repairing it. The BBR Board did not approve the projected amount of \$120K. However, \$50K will be allocated towards it.

Director Gabrielson discussed:

President's Report

Rodger inquired about using the ladder truck at last week's structure fire. D/C Ellison reported it was put to good use for aerial firefighting. F/F Schuhmann controlled the stick, hitting hot spots, and D/C Ellison was running the pedestal. F/F West also got some time up there.

An after-action review took place after this fire.

D/C Ellison reported that SCSF will be putting in for a ladder truck. They will go for it with a bond if they do not get it through the AFG grant.

OLD BUSINESS

PERS Side Account Rate Inquiry – Discussion & Update

The paperwork and check (\$1,250) have been sent to PERS/Milliman for a PERS rate re-evaluation, putting either \$500,000 or \$1 million into a side account.

NEW BUSINESS

Appoint Budget Officer for FY 2024/25 Budget Process

Motion: Larry Stuker moved to appoint Chief Tucker as the Budget Officer for the 2024/2025 budget process, seconded by Don Bowler, unanimously passed.

Ambulance & Other Rates

Information has been sent to the attorney to start working on ambulance rate changes.

Policy Updates

The board will start to see new and revised policies (SOPs) in future board packets.

Accuity Price Increase – Approval

Motion: Larry Stuker moved to accept the new rate increase of \$8,500 (from \$7,500) for accounting services from Accuity, LLC, seconded by Don Bowler, unanimously passed.

Short Term Funds

Chief Tucker included a short-term funds document in the board packet for review only.

GOOD OF THE ORDER

Sisters-Camp Sherman Fire Chief’s Position

Sisters-Camp Sherman Fire Chief’s position process is down to five candidates. There will be a meet and greet on March 3rd and an interview process on March 4th.

Awards Banquet – March 14

Reminder only.

Chief Tucker – Vacation from February 23rd through March 4th

Information only.

NEXT MEETING DATE

Work session for March, if necessary

A March work session was not discussed.

ADJOURNMENT

Board meeting adjourned at 9:55 a.m.

OFFICIAL MEETING MINUTES

Approved by Dave Gibson

Don Bowler

Date: March 28, 2024