



BLACK BUTTE RANCH R.F.P.D.

BOARD OF DIRECTORS MEETING

May 25, 2023

Optional Teleconference Information:

Join the meeting from your computer, tablet, or smartphone:

<https://us06web.zoom.us/j/86451773301?pwd=VzVNaWJTcGs2K3JiREt6bIU3OUxEQT09>

Meeting ID: 864 5177 3301 | **Passcode:** 544032 | **Phone:** +1 253 215 8782 US

Rodger Gabrielson called the meeting to order at 9:03 a.m.

Board of Directors:

- ✓ Don Bowler
- ✓ Rodger Gabrielson
- Dave Gibson
- ✓ Tom Sawyer
- ✓ Larry Stuker

Administration:

- ✓ Chief Dan Tucker
- ✓ Deputy Chief Jason Ellison
- Jamie Vohs

APPROVAL OF MINUTES

Motion: Larry Stuker moved to approve the April 27, 2023 meeting minutes as presented, seconded by Don Bowler, unanimously passed.

Motion: Tom Sawyer moved to approve the May 2, 2023 Budget Committee meeting minutes for the 2023/2024 budget meeting as presented, seconded by Don Bowler, unanimously passed.

REPORTS

Treasurer Report

Motion: Don Bowler moved to approve the April 2023 financial reports as presented, seconded by Tom Sawyer, unanimously passed.

Chief's Report

Fire and Ambulance Report – Chief Tucker

April 2023, the department responded to the following:

- 26 total calls
- 2 fire
- 14 medical

- 4 ground transports
- 0 air transports
- 1 move-up
- 9 public assists
- 4 mutual aids
- 2 duty officer responses
- 0 move-up calls
- 2 8 PC's
- Year-to-date calls 104 (12 more than YTD 2022 and 1 more than YTD 2021)

Comments on F&A Report:

- There has been a drop in auto aid given.
- There were a couple of trailer fires: one south of the ranch and the other near Sisters.
- Rodger expressed concern for the non-recreational campers in the area. What can be done about them? Can OSFM help serve with enforcement? It's hard because they are camping/living on federal land.
 - D/C Ellison spoke with Ian Reid (District Ranger) about this concern. Ian hopes to get additional people here with enforcement: however, they are also having difficulty finding people to staff positions.
 - Could the Fire Corps play a role in this at all?
 - D/C Ellison will have another conversation with Ian Reid.
- Rodger commented on the number of calls to the lodge. Most of the calls are due to elevator issues.
 - Elevator is electric and not hydraulic.
 - Usually bring ladder truck to the fire alarm calls.
 - What is the guidance to the manager if the fire alarm goes off?
 - Go directly to panel.
 - Go to kitchen to see if the source is in there.
 - Always the priority is getting people out safely.

Chief Ellison discussed:

Strategic Plan & Goals

D/C Ellison spoke on the following strategic plan and goals:

Finance – SCSF recently did a wage review. BBR RFPDs wages, compared to neighboring departments, are at the bottom 1/3. However, they are on par with the size of our department.

Alternative Revenue Source – a public safety tax, specifically transient room tax, has been a focal point in the Bend Bulletin. A bill for a public safety tax made it to the House but never made it through. D/C Ellison contacted the representative sponsoring the bill and offered to speak, but since it died before it went to committee, it did not happen.

- Chief Tucker recently found out the new BBR Lodge falls under the corporation, not the association. This will benefit the district by seeing monies in the next budget year and years proceeding.

Training and Professional Development – BBR RFPD and SCSF met about two weeks ago to discuss NW Fire training standards. It was determined to change some training standards to meet our current operational capabilities within the three organizations. There was cohesive buy-in to the change.

- Career staff and professional development is almost tripled for the 23/24 budget.
- Staff is looking at the student program and setting training goals for all three years of a student being there. The students have made a social media page to help show what life is like being a part of our program.

Firewise Report

Firewise will have a presentation at the annual homeowners meeting.

Open debris burning closes on May 31st at sunset.

Work has been done on Powerline Rd. to clear trees/limbs from the power lines.

Chief Tucker discussed: Forest Management Report

No report.

President's Report

Rodger inquired about the needle pile at Section 5. Is there concern about the combustion of the pine needle pile? Chief Tucker will look at the pile to determine whether there is a concern.

D/C Ellison confirmed the free needle pick-up is starting on June 1st.

Adjourn Board Meeting and Open Budget Hearing

Rodger Gabrielson adjourned the board meeting at 9:58 a.m.

Rodger Gabrielson called the budget hearing to order at 9:58 a.m.

- Note, no one showed up for the budget hearing.

Close Budget Hearing and Re-Open Regular Board Meeting

Rodger Gabrielson adjourned the budget hearing at 9:59 a.m.

Rodger Gabrielson re-opened the board meeting at 9:59 a.m.

OLD BUSINESS

No old business to report on.

NEW BUSINESS

May 16, 2023 Election Results

Congratulations to Don, Dave and Rodger on their election results.

Resolution 2023-0525-R-A Adopts, Appropriates, Imposes, Categorizes (FY2023/24 Budget)

Motion: Larry Stuker moved to approve Resolution 2023-0525-R-A (Adopts, Appropriates, Imposes, Categorizes FY 2023/24 Budget) as presented, seconded by Don Bowler, unanimously passed.

Credit Card Limit Increases – Approval Needed

Motion: Larry Stuker moved to approve the request to increase credit card limits on cards ending in: 4319 to \$6000, 4467 to \$3000, and 9225 to \$6000, seconded by Don Bowler, unanimously passed.

Appoint Budget Committee Members – Susan Waddell & Steve Yates (3-Year Term)

Motion: Larry Stuker moved to re-appoint Susan Waddell and Steve Yates to the Budget Committee for another 3-year term, seconded by Don Bowler, unanimously passed.

Appoint Civil Service Commissioner – Clark Brody (3-Year Term)

Motion: Larry Stuker moved to re-appoint Clark Brody to the Civil Service Commission for another 3-year term, seconded by Tom Sawyer, unanimously passed.

GOOD OF THE ORDER

Outdoor Burning Closure – Sundown May 31st, 2023

NEXT MEETING DATE

June 22nd, 2023

ADJOURNMENT

Board meeting adjourned at 10:12 a.m.

OFFICIAL MEETING MINUTES

Approved by Tom Sawyer

Don Bowler

Date: June 22, 2023