



BLACK BUTTE RANCH R.F.P.D.

BOARD OF DIRECTORS MEETING

October 27, 2022

Due to the COVID-19 pandemic, this meeting was offered electronically. Information for this meeting was as follow:

<https://us06web.zoom.us/j/84597506600?pwd=MGRyaEJyYitLRzFsdmgyb05janNSZz09>

Meeting ID: 845 9750 6600 | Passcode: 269258 | Phone: +1 253 215 8782 US

Rodger Gabrielson called the meeting to order at 9:04 a.m.

Board of Directors:

- ✓ Don Bowler
- ✓ Rodger Gabrielson
- ✓ Dave Gibson
- ✓ Tom Sawyer
- ✓ Larry Stuker

Administration:

- ✓ Chief Dan Tucker
- ✓ Deputy Chief Jason Ellison
- ✓ Jamie Vohs

APPROVAL OF MINUTES

Motion: Don Bowler moved to approve the September 22, 2022 meeting minutes as presented, seconded by Larry Stuker, unanimously passed.

REPORTS

Treasurer Report

Motion: Don Bowler moved to approve the September 2022 financial reports as presented, seconded by Tom Sawyer, unanimously passed.

Chief's Report

Fire and Ambulance Report – Chief Tucker

September 2022, the department responded to the following:

- 27 total calls
- 3 fire
- 20 medical
- 8 transports
- 1 air transport
- 3 move-up
- 1 public assist

- 4 mutual aids
- Year-to-date calls 269 (22 less than YTD 2021 and 50 more than YTD 2020)

A severe bike accident took place in September, requiring air transport.

Chief Tucker discussed:

Discussion on the Retention and Recruitment position through Sisters-Camp Sherman Fire/NW Fire. It is a grant funded position that ends sometime soon; however, Sisters-Camp Sherman Fire has requested an extension to use up more of the grant funds.

A sign of the lack of people getting into the fire service industry is the paramedic program at COCC. They currently have 16 students in a program that can take 27. A lot of lateral movement is happening in the industry due to a shortage of new people getting into the industry. Some of the shortage could be due to COVID and people getting out of the industry due to the past vaccination requirement. Many are getting back into fire industry jobs now that the requirement has been removed. This being said, there could be a lag.

Discussion on the current collective bargaining contract and when it ends, which is 2025. The next contract could see some wage increases simply because comparative departments have had to increase their wages significantly.

Chief Johnson approached Chief Tucker about looking into volunteers for the Camp Sherman area by advertising here on the Ranch. Chief Tucker does not see an issue with it but wanted approval from the board.

Strategic Plan & Goals

Observe & Participate in Sisters Process Nov. 7th, 0830 to 1230

Sisters-Camp Sherman Fire is hosting a strategic planning meeting for their department on November 7, 2022 and have invited member's from various agencies to participate in it. Staff members and board members from BBR RFPD will be attending to evaluate the strategic plan process as well as provide input. This will be a good opportunity for those from BBR RFPD attending to use the same tools when working on the departments strategic plan.

Results Civil Service Meeting 9/28/22

Promotional Test (October 27th & 28th)

FF/EMP-P will be a temporary position for a period.

Chief Tucker reported the Captains promotion is happening today and tomorrow. A Civil Service Commission meeting will take place tomorrow after the Captains promotion process. The two candidates will know who moves up after the meeting. For the time being, the department will use a temporary employee to fill the spot of the Firefighter/Paramedic who moves up.

A Civil Service Commission meeting will take place tomorrow. Chief Tucker will ask the commission to allow him to offer interviews to the three qualified candidates from the Firefighter/Paramedic entry register. Allowing interviews to take place now, helps the

district in a job market that currently is not producing many candidates. Several departments have attempted hiring processes only to have to cancel them due to lack of candidates. Sunriver Fire did a hiring process recently and only three showed up. Hermiston had 18 qualified applicants for their hiring process and only seven showed up. By interviewing now for a future hire date, we can potentially avoid that problem, at least for the short term.

Firewise Report

On December 3, 2022, down at the Bistro, a resident can purchase a \$20 tree permit for a Christmas tree.

Overall, fire season has ended.

Looking at changing the name for “lot certification” to something like wildfire mitigation.

Chief Ellison participated in a “proper burning” video, which will be advertised on facebook on the districts website. This is good timing on the video because outdoor debris burning will open on Monday for Deschutes County. The opening of debris burning will be advertised on the radio and TV.

One of the recent meetings provided discussion on putting funds towards evacuation routes. Shawn has been asked a number of times to buy the road out the east side of the Ranch (Cold Spring), however the Ranch has declined to buy it due to cost.

President’s Report

No report given.

OLD BUSINESS

GM 13 – Update

Highlights from the board discussion on GM13:

- Shawn understood the BBR RFPD’s board view on trying to do a 50/50 with BBR, however the letter of the deed pretty much sums up how the transaction should go.
- The BBR Finance Committee does not want to entertain a 50/50 split on proceeds.
- There are currently 1252 lots on the BBR master plan with 1253 available.
- The consensus of the BBR RFPD Board is to try and negotiate BBR paying \$60K for the lot, and demolition and any fees associated with the transaction would be on BBR.
- The intention of the Ranch is to sell GM13 and use the proceeds towards employee housing.
- BBR RFPD would see additional taxes brought in if GM13 were sold and rebuilt.
- The next BBR Finance Committee meeting is in November.

Request for Fire Protection Service – TL-1409170000301 (Decision)

Highlights from the request for fire protection service:

- A downside of offering this service is that in a fire event, the department could get strung out on responding to the contract properties. That being said, the Ranch is the priority.

- The money received from taking on a contract is nice but having some control of the properties to the west of the Ranch is great to have.
- Concern by the Board that taking on this contract could affect the Ranch's ISO rating. Chief Tucker feels that BBR's ISO rating would stay at 3, and contract ISO ratings could go to 8. To help eliminate concern for the Ranch's ISO rating to increase by taking on a new contract, a cancellation cause could be written into the contract.
- The property is mainly manzanita; however, the location of the home will be in a bit of timber.
- Response from BBR RFPD is all about having access.
- The property owners have to "ask" for fire protection in the process of being able to build.

Motion: Larry Stuker moved to develop a fire service protection contract with the owners of **TL-140917000030**, seconded by Don Bowler, unanimously passed.

NEW BUSINESS

PERS Milliman Report & Rates (Included in a separate attachment) – For Review

The PERS Milliman report that includes the next biennium rates was included in the electronic board packet.

Chief Tucker discussed the following:

- Current PERS rates:
 - Tier I/II: 17.36%
 - OPSRP General 10.83%
 - OPSRP Police & Fire 15.19%
- 2023-2025 PERS rates:
 - Tier I/II: 24.20%
 - OPSRP General 17.90%
 - OPSRP Police & Fire 22.69%

The unfunded liability has gone from 62% to 64%.

PERS would be a good topic with regard to the BBR RFPD strategic plan that will take place soon.

Chief Tucker presented a graph showing PERS rates over time. Putting \$250K into the EIF allowed the districts rates to drop 5.5%.

Chief Tucker stated once an organization gets into the PERS pool, they cannot get back out. Sisters-Camp Sherman Fire decided to get into the pool due to an unanticipated retirement (medical).

BBR Police rates went down; however, the current police administration is unable to identify why their rates went down. Might be good for Chief Tucker to reach out to Chief Kelley and ask why he might think they went down.

Discussion from PERS moved to health insurance and HRA VEBA contributions. Tom Sawyer asked the board to consider increasing the HRA VEBA contribution for administration from \$400 to \$500. This topic was tabled until the next meeting.

GOOD OF THE ORDER

Grace Schuhmann – Job Offer with Jefferson County Fire & EMS

Grace Schuhmann has been offered a position with Jefferson County Fire & EMS. While this is a great opportunity for Grace, it will be a loss to our department.

NEXT MEETING DATE

November 17th, 2022 Board of Directors Meeting – 9:00 a.m.?? Normal would fall on Thanksgiving Day

ADJOURNMENT

Board meeting adjourned at 10:21 a.m.

OFFICIAL MEETING MINUTES

Approved by Tom Sawyer

Larry Stuker

Date: November 17, 2022