



BLACK BUTTE RANCH R.F.P.D.

BOARD OF DIRECTORS MEETING

March 23, 2023

This meeting was offered electronically at:

<https://us06web.zoom.us/j/84869138032?pwd=VVBVTlpUZmdGTTNYd1c3S2hueHM1Zz09>

Meeting ID: 848 6913 8032 | Passcode: 884998 | Phone: +1 253 215 8782 US

Rodger Gabrielson called the meeting to order at 9:04 a.m.

Board of Directors:

- ✓ Don Bowler
- ✓ Rodger Gabrielson
- ✓ Dave Gibson
- ✓ Tom Sawyer
- ✓ Larry Stuker

Administration:

- ✓ Chief Dan Tucker
- ✓ Deputy Chief Jason Ellison
- ✓ Jamie Vohs

APPROVAL OF MINUTES

Motion: Larry Stuker moved to approve the February 23, 2023 meeting minutes as presented, seconded by Don Bowler, unanimously passed.

REPORTS

Treasurer Report

Motion: Don Bowler moved to approve the February 2023 financial reports as presented, seconded by Tom Sawyer, unanimously passed.

Chief's Report

Fire and Ambulance Report – Chief Tucker

February 2023, the department responded to the following:

- 22 total calls
- 2 fire
- 13 medical
- 5 ground transports
- 0 air transports
- 3 move-up
- 4 public assists
- 11 mutual aids

- 2 duty officer responses
- 3 move-up calls
- 2 8 PC's
- Year-to-date calls 53 (6 more than YTD 2022 and 6 more than YTD 2021)

Inquiries on F&A Report:

- Fireplace ashes were set in a paper bag and placed outside on the deck, causing the deck to catch fire and causing minimal damage to the front side of the building.
- For the fire on the Ranch, we took an engine/medic. We communicated with partners in NW Fire and have determined that every time we have four or more personnel here at the station, we will respond to a structure fire with an engine and the ladder truck. Sisters-Camp Sherman Fire will respond with an engine and a medic, and Cloverdale Fire will respond with an engine.
- 2-3 medical calls were in Sisters.
- Currently doing a lot of driver training with crews to understand better the Ranch and where we can and cannot get equipment through, and best place to park apparatus.
- Dave Gibson stated the cul-de-sac tree hazards are being addressed.

Chief Tucker discussed:

Strategic Plan & Goals – Update

The strategic plan has fallen back on the priority due to budget season.

Temporary FF/EMT-P Position Filled

Josh Guintu has filled the temporary FF/EMT-P position. Chief is happy to have him on as he did a great job as a temporary.

Firewise Report

Lot certification has been a focus for the Firewise group.

The Tree Amigos have some opportunity for grant extension to remove trees. The state of Oregon is also putting another \$21 million for wildfire mitigation within Oregon.

In April, an email will come out regarding the importance of needle clean-up. Free needle pick-up will begin June 1, 2023.

President's Report

Rodger expressed concern about a couple of camp trailers that seem to have been there for an extended period across from Indian Ford Road. Is this a concern for BBR especially if they have campfires? The general rule is a camper can only be in one location for 14 days out in the forest. The problem is there is only one enforcer of the rule in Deschutes County. That person generally spends much time in SE Bend and East of Redmond.

OLD BUSINESS

GM 13 – Update

Rodger will be out of the area for a few weeks and unavailable to sign the GM13 sale documents. Depending on what the Ranch does with GM13, there may be a burn-to-learn opportunity.

Motion: Don Bowler moved to have Chief Tucker sign the GM13 sale documents as Rodger will be out of the area, seconded by Tom Sawyer, unanimously passed.

NEW BUSINESS

FY 2022/23 – Budget Error

Found an error in the current budget under EMS capital items for \$15,372. It's ok because it is all in capital. We also budgeted \$5,000 for our share of the grant for cardiac monitors. Our portion will be \$954. We may need to go over the \$5000 by \$2302.12 to allow six years of service. Overall \$56,945 remaining in capital. Chief Tucker asked for authorization to move funds within capital.

Motion: Larry Stuker moved to allow Chief Tucker to move funds within capital to accommodate the budgeting error, seconded by Don Bowler, unanimously passed.

Budget Outlook – (Discussion)

Chief Tucker said inflation seems very visible while planning the 2023/2024 budget.

Resident Volunteer Program (Discussion)

BBR RFPD is looking at being super competitive with the RV program. The department is trying to ensure the students are taken care of while complying with all the alphabet agencies.

The department proposes to have the up-and-coming RV's attend an accelerated EMT program at Unitech (technical college) in Tempe, Arizona. The students will get their EMT in 3-4 weeks versus seven months. The students would fly down on July 15, 2023, and return home on July 30, 2023. Tom expressed concern about having them away during fire season, but fire season peaks from mid-August to mid-September. The new RV's will hit wildland hard right when they come on board in June. The Firefighter I Academy will go until the week prior to school starting at COCC.

GOOD OF THE ORDER

Awards Banquet Tonight, 6pm New Lodge

The awards banquet was moved to the Bistro because the lodge was not fully complete. However, with that said, all three shifts have done a walk-through of the new lodge.

Administrative Building

A light in the administrative building was smoking. All the employees evacuated as the alarms went off. The situation ended up being ok.

NEXT MEETING DATE

FY 2023/24 Proposed Budget Available – Tuesday, April 25th, 2023

Board Meeting – Thursday, April 27th, 2023 ~ 9:00 a.m.

1st Budget Committee Meeting – Tuesday, May 2nd, 2023 ~ 9:00 a.m.

2nd Budget Committee Meeting (if needed) – Tuesday, May 9th, 2023 ~ 9:00 a.m.

ADJOURNMENT

Board meeting adjourned at 09:46 a.m.

OFFICIAL MEETING MINUTES

Approved by Tom Sawyer

Don Bowler

Date: April 27, 2023