

# BLACK BUTTE RANCH RFPD

INVITES APPLICATIONS FOR

**FIREFIGHTER/PARAMEDIC**



**APPLICATION DUE: APRIL 8, 2022**

**BY 4:00 PM**

## CONTACT INFORMATION

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Application packets are available by contacting (541) 595-2288 or by visiting our website at [www.blackbutteranchfire.com/employment](http://www.blackbutteranchfire.com/employment).

*Submit using one of the following*

*USPS : PMB 8190 POB 8000, Black Butte Ranch, OR 97759*

*Fed-Ex | UPS | Hand Deliver: 13511 Hawks Beard, Black Butte Ranch, OR 97759*

*Note: electronic submissions are not permitted.*

*Black Butte Ranch RFPD is an equal opportunity employer.*

## THE POSITION

The Firefighter/Paramedic position works under the direction of a Fire Captain/Paramedic and is one of two on-duty personnel. This position will participate in fire suppression, emergency medical services, hazardous materials, fire prevention and training activities of the fire department. There is a three shift rotation of 48/96, including weekends and holidays. Members are subject to personnel call backs and may be required to work overtime with little or no notice.

## COMPENSATION

### Salary Range

FY 2021-2022: \$56,935 to \$78,655

FY 2022-2023: \$58,643 to \$81,015

### Benefits Include:

Insurance: Family Medical | Dental | Vision | Prescription | EAP Access

Life Insurance | HRA VEBA | Oregon PERS | Vacation, Holiday, Personal Day, Sick Leave

Representation from Teamsters Union Local 324 | BBR Discounts and Usage

### Employee Paid Options:

Aflac | Oregon Savings Grown Plan 457b

### Residency Requirement:

No further away than Bend or Redmond proper to be able to support occasional personnel call backs. Residency shall be established prior to the end of the probationary period.

## ABOUT US

Black Butte Ranch Rural Fire Protection District consists of the three square miles of land that makes up Black Butte Ranch proper as well as some private contract properties that adjoin Black Butte Ranch. There are 1253 home sites on Black Butte Ranch including condominium units as well as some commercial and recreational buildings mixed in.

The population within the district fluctuates from about 300 to 400 permanent residents during the winter to approximately 5000 to 8000 people in the summer months.

The Fire District currently employs a Fire Chief, Deputy Chief, Administrative Assistant, 3 Captain/Paramedics, and 3 Firefighter/Paramedics. Since June of 1987, the district has also had a student resident volunteer program that has grown from two to as high as 10.

All responses are based on a single 11,000 sq ft station strategically placed in the middle of Black Butte Ranch.

Apparatus consists of (1) 75' Ladder Truck, (1) 1250 GPM Class A Engine, (1) Type 2 Interface Engine, (2) Type 6 light brush, (2) Ambulance units, and (3) staff vehicles. Call volume is low at about 300 to 400 calls per year with the majority of those coming in the summer months.

A picturesque area, where all four seasons are experienced, Black Butte Ranch sits just a few miles east of the Central Oregon Cascades. Temperatures vary from 80-90s in the summer to the low teens in the winter. Snow is abundant and local ski areas are within a short drive. The forest around us is primarily ponderosa pine and as such, is extremely susceptible to wildfire which has been evident by several past fires such as the Cache Fire, Link Fire, B&B Complex, Black Crater, GW Fire, and the Milli Fire.

## ESSENTIAL DUTIES

Drive and operate all fire apparatus and equipment.

Respond to rescue calls as part of an engine company and administer medical care.

Operate a variety of tools and equipment related to fire suppression, rescue, and hazardous materials emergency activities.

Serve as a hose operator in fire fighting situations including laying hose lines, pulling working lines, holding the nozzle to direct the stream of water on the fire, placing, raising, lowering and climbing ladders, and assisting in overhaul and salvage operation.

Inspect and perform routine maintenance on rescue equipment, fire apparatus, hydrants, hoses and other support equipment.

Participate in continuous training in fire suppression, prevention, and inspection through both simulated and on-the-job exercises.

Operate engine pumping equipment.

Inspect commercial, residential and other occupancies for fire hazards and compliance with fire prevention codes and ordinances.

Conduct fire prevention inspection and education programs.

Operate communication equipment.

Provide emergency medical care at the level of EMT-Paramedic.

Learn and study Fire Department rules and regulations, fire hazards and firefighting techniques, and related subjects.



## SUPERVISION RECEIVED AND EXERCISED

Immediate supervision is provided by the Fire Captain.

General supervision may be provided by other management personnel of the Fire Department.

Individuals are periodically evaluated by supervisors regarding their progress in skill development and other work-related elements of the job, both during and after completion of the initial probationary employment period.

Incumbents may be required to indirectly supervise the performance of newly assigned personnel and student firefighters.

## ADDITIONAL DUTIES & ABILITIES

*In addition to the duties listed in the Essential Duties section, each employee in this classification may perform the following duties.*

*Any single position may not be assigned all duties listed below, nor do the examples cover all duties which may be assigned.*

Prepare reports with respect to work operations.

Maintain and update department maps, run cards and equipment records.

Receive and process reports from citizens.

Clean and maintain station quarters.

Serve as Acting in Charge (AIC) in Captain's absence.



## ADDITIONAL DUTIES & ABILITIES CONT.

### **Ability to:**

Learn rules, regulations and operational procedures of the Fire Department.

Learn firefighting methods and techniques.

Learn hazardous material first responder operational level methods and techniques.

Demonstrate a high degree of mechanical aptitude.

Learn the operating and mechanical principles of fire apparatus and equipment.

Learn to drive and operate effectively and safely the full range of fire apparatus and equipment used by the District.

Learn to perform field calculations of hydraulics for the proper and effective operation of equipment.

Learn the operation of firefighting equipment.

Learn the street location and physical layout of the District and major traffic and fire hazards.

Think and act quickly in emergencies.

Work effectively as a member of a team.

Understand and follow oral and written directions promptly and accurately.

Communicate orally effectively to individuals or in a group setting.

Learn through structured lectures in a classroom setting and through oral instruction in an on-the-job setting.

Comprehend and make inferences from written material.

Learn to operate and enter data into a computer terminal, District computer or keyboard device.

Produce written documents using proper grammar and punctuation.

Deal courteously and effectively with the public.

Establish and maintain cooperative relationships with those contacted in the course of work.

Learn to instruct in a classroom setting.



