



BLACK BUTTE RANCH R.F.P.D.

BOARD OF DIRECTORS MEETING

September 23, 2021

Due to the COVID-19 pandemic this meeting was done in person, however the option to teleconference was available. Information for this meeting was as follow:

<https://us06web.zoom.us/j/82817917265?pwd=ZEdBS2NRWXJZT04wbVBFMDhtUUdTQT09>

Phone: +1 (253) 215-8782, Meeting ID: 828 1791 7265, Passcode: 192025

Rodger Gabrielson called the meeting to order at 9:02 a.m.

Board of Directors:

- Don Bowler
- ✓ Rodger Gabrielson
- Dave Gibson
- ✓ Tom Sawyer
- ✓ Larry Stuker

Administration:

- ✓ Chief Dan Tucker
- ✓ Deputy Chief Dave Phillips (joined meeting via zoom)
- ✓ Jamie Vohs

APPROVAL OF MINUTES

Motion: Larry Stuker moved to accept the August 26th, 2021 meeting minutes, seconded by Tom Sawyer, unanimously passed.

REPORTS

Treasurer Report

Larry inquired what Misc Revenue consists of which at the moment is contract income.

Motion: Tom Sawyer moved to accept the August 2021 financial reports as presented, seconded by Larry Stuker, unanimously passed.

Chief's Report

Fire and Ambulance Report – Chief Tucker

August 2021, the department responded to the following:

- 32 total calls
- 3 fire
- 22 medical
- 11 transports

- 0 air transports
- 0 move-ups
- 7 public assists
- 7 mutual aids
- Year-to-date calls 259 (62 calls more than YTD 2020)

Noted calls:

- Stump fire near South Meadow pool.
- Well house near Suttle Lake

Chief Tucker discussed:

843 Repair Costs – Information

The brush rig had to get repairs done and was out of service for a while. It was taken to Pape in Madras because Pape works on John Deere motors. They replaced the starter; however, that did not fix the problem. It was then taken to Oregon Apparatus in Eugene, and they determined that it had an electrical issue. Essentially it had to be re-wired and new relays installed. The department has not gotten an invoice from Pape yet; however, the Oregon Apparatus invoice came in just under \$5,000.

SCBA Retrofit for Quick Connects – Information

The old air compressor/fill station was recently surplused out through govdeals.com for \$4500.00.

New SCBA quick connect adapters have been ordered and will cost about \$19,000. The importance of the new adapters is to be the same as Sisters-Camp Sherman Fire.

Blue Card Training – Information

The staff is currently working on getting their "Blue Card" training done. Blue Card is a program that provides Fire Departments with a training and certification system that defines the best Standard Command Practices for common, local, everyday Strategic, and Tactical emergency operations conducted on NIMS Type 4 & Type 5 events.

Bend and Redmond Fire Districts went through the training first and have learned that the system is very efficient. The system allows fire personnel to be better aware of what is going on and helps eliminate lethal/costly mistakes.

Blue Card training is not being done at the Forest Service level.

COVID-19 – Update

Governor Brown has issued a mandate requiring COVID-19 vaccination for healthcare professionals, including Fire and EMS (among others). At this time, BBR Fire has two staff members who are currently *being* fully COVID-19 vaccinated; all other staff members *are* fully vaccinated.

President's Report

Rodger reported there are trees in front of the fire station that are marked to be cut down and wanted to know their status. Chief Tucker reported that Dave from Eagle Creek (formerly Bear Mountain Fire) has offered to take them down and BBR Maintenance has also offered to take them down. Chief Tucker will inquire with Dave when he can do it.

OLD BUSINESS

GM 13 – Status Update

The residents of GM13 are packing, and it appears they will be moved out on their scheduled date of September 30, 2021. D/C Phillips and Captain Ahrendt recently did a walkthrough of the residence to help identify the scope of work that will need to be done once they move out.

It is not yet determined what the home will be used for once it is available. There have been discussions about possibly letting the Ranch use it for employee housing or even fire personnel.

Jamie will reach out to CEC to make sure power is put back into BBR RFPD's name. Terminix will also be notified to start service soon.

Audit Report to Board

Provided in the board packet is the "Report to the Board of Directors" from Accuity. This annual report is a summary of the 2020/2021 financial audit.

Rodger inquired if there is a depreciation schedule with the audit in which the audit includes one. The discussion moved to depreciation on apparatus and if there is an apparatus replacement schedule. D/C Phillips has been working on a replacement schedule that factors in the Sisters-Camp Sherman Fire apparatus replacement schedule. Chief Tucker stated that some districts are choosing to have their apparatus "rebuilt" versus buying new. This may be a viable cost-saving approach to outdated equipment.

There are three approaches to the ladder truck:

1. Keep it here
2. Re-manufacturer it
3. Replace it with another type of apparatus that includes a 35-foot ladder

D/C Phillips is working on putting together an inventory of height exceptions for Black Butte Ranch.

NEW BUSINESS

Surplus Old Fire Hose – Decision

Chief Tucker wants to get rid of old hose here at the station.

Motion: Tom Sawyer moved to surplus old un-needed fire hose, seconded by Larry Stuker, unanimously passed.

GOOD OF THE ORDER

Upcoming Items

Ambulance Fees – Ordinance Process

The ordinance for updating ambulance fees will be on the board’s agenda for the next couple of months.

Training Room A/V Equipment

D/C Phillips is working with someone to get the proper A/V Equipment in the training room. The equipment would include a projector and a control center.

NEXT MEETING DATE

October 28, 2021 @ 9:00 a.m. - Regular Board Meeting

ADJOURNMENT

Board meeting adjourned at 9:54 a.m.

OFFICIAL MEETING MINUTES

Approved by Tom Sawyer

Larry Stuker

Date: October 28, 2021