



# BLACK BUTTE RANCH R.F.P.D.

## BOARD OF DIRECTORS MEETING

October 28, 2021

*Due to the COVID-19 pandemic this meeting was done in person, however the option to teleconference was available. Information for this meeting was as follow:  
<https://us06web.zoom.us/j/87134685376?pwd=aGNxS0liMUVRNktZc2JrNFd2QU5uUT09>  
Phone: +1 (253) 215-8782, Meeting ID: 871 3468 5376, Passcode: 949238*

*Rodger Gabrielson called the meeting to order at 9:04 a.m.*

### **Board of Directors:**

- ✓ Don Bowler
- ✓ Rodger Gabrielson
- ✓ Dave Gibson
- ✓ Tom Sawyer
- ✓ Larry Stuker

### **Administration:**

- ✓ Chief Dan Tucker
- ✓ Deputy Chief Dave Phillips
- ✓ Jamie Vohs

### **APPROVAL OF MINUTES**

**Motion:** Tom Sawyer moved to accept the September 23, 2021 meeting minutes, seconded by Larry Stuker, unanimously passed.

### **REPORTS**

#### **Treasurer Report**

**Motion:** Tom Sawyer moved to accept the September 2021 financial reports as presented, seconded by Larry Stuker, unanimously passed.

#### **Chief's Report**

##### **Fire and Ambulance Report – Chief Tucker**

September 2021, the department responded to the following:

- 32 total calls
- 3 fire
- 18 medical
- 6 transports
- 0 air transports
- 1 move-ups
- 10 public assists
- 5 mutual aids
- Year-to-date calls 291 (72 calls more than YTD 2020)

D/C Phillips reported that calls have dropped off this month; however, there seems to be a clear path of constant growth within the area (Sisters). This led to a discussion about what staffing needs will be needed in the future. It appears that Sisters is running out of the ability to grow out, which means any growth that takes place would go up. Rodger presented the board with the following questions:

1. Does the District need to hire volunteers?
2. Can the current staff handle more?
3. Are there any equipment change-outs that need to take place?
4. Any facility improvements or modifications?

Chief Tucker reminded the board that BBR is still a “box” and if you take out going to calls on the pass, call volume within the Ranch is still similar or the same. Tom inquired what happens when the Ranch gets more full-time residents?

D/C Phillips reported there are more calls to vacationers than full time residents (excluding those that get to a certain age).

D/C Phillips also reported that Sisters-Camp Sherman Fire is currently working on a staffing proposal to meet the 2<sup>nd</sup> call when 1<sup>st</sup> call staffing is out. Most of the calls that take place for Sisters-Camp Sherman Fire are between 8:00 am and 8:00 pm.

Chief Tucker stated that one-third of the department’s calls are helping another organization. This allows our full-time staff members to stay sharp on their skills, and it also allows the Resident Volunteers (RV’s) to gain some hands-on experience.

D/C Phillips reported that last week was the first time in the six years that he has been with the department that 2 calls came in within one minute-thirty second of each other.

There was an inquiry on if there is a need for a part-time Fire Marshall. Chief Tucker stated an individual from the OFSM comes out annually to do walk-throughs with Captain Earnest.

Chief Tucker noted that some of the mutual aids given are a response by a Duty Chief only and not crews responding.

Tom inquired if the District of Cloverdale is growing, which it is not growing significantly. The boundary for response is Sisters-Camp Sherman responds east to Buckhorn, and Redmond Fire responds west to Buckhorn.

Rodger inquired about the need to establish an operational template to accommodate growth, especially as people are getting older and moving to this area. What would that matrix look like? At what point in the matrix would more staffing be needed?

**Chief Tucker discussed:**

**Recent Structure Fires in Sisters**

Chief Tucker provided the board with two maps showing where the two recent structure fires took place. One was on Fox Ridge, and the other was on Jordan Rd. An After Action Review (AAR) took place with the Chiefs in the area to discuss both fires and analyze what went right and what went wrong.

Captain Earnest spoke about what went well and explained how the fire acted on Fox Ridge fire. It was a great experience for one of the RV's. The initial cause of the fire was due to electrical.

The fire on Jordan Rd. was caused by a chimney fire of an interior/exterior fireplace.

The ladder truck did not go on the recent structure fires. D/C Phillips explained that the ladder truck is assigned by individual address, and if it is not realistic for the truck to get to the area in need, it will not be toned out.

### **Blue Card Training – Information**

The career staff is now 100% through the classroom portion of the Blue Card training. Next up is practical training. Captain Earnest just attended a class to Train the Trainer, which he will use for the practical training of the staff members of BBR RFPD and Sisters-Camp Sherman Fire. The RV's are not doing the Blue Card training due to them not being in command mode. They will be learning through osmosis since they work daily with the career staff. In Captain Earnest's class recently attended, six attendees were from Central Oregon, representing five districts.

There is a need to move towards the Blue Card communication model (based on structural) because Bend and Redmond Fire are currently using it. It will be especially beneficial to know it when responding to mutual aid calls.

The following departments will or will be trained on Blue Card:

Alfalfa, Bend, Black Butte Ranch, Cloverdale, Crook County, Crooked River Ranch, Jefferson County, Redmond, Sisters

It is unclear if Lapine and Sunriver will go with the Blue Card model.

Retired Phoenix Fire Chief Brunacini developed this model to provide Fire Departments with a training and certification system that defines the best standard command practices for common, local, everyday strategic and tactical emergency operations conducted on NIMS Type 4 & Type 5 events. Five national instructors from all over the US teach the Blue Card model.

US Forest Service uses Red Card, which is similar to Blue Card.

### **COVID-19 – Update**

Nothing has changed with the status of COVID-19 at the department. Both the BBR Police and Fire Department have 100% vaccination rate.

### **President's Report**

Rodger reported that OSU would be hosting another series of webinars that pertain to wildfire. They are on Wednesdays at noon, the first one being November 10th, 2021. Jamie will send an email to the board with the information about the webinars.

The BBR Board of Directors will be allocating \$250,000 for wildfire planning for the future. They will be allocating \$100,000 this year to remove trees on evacuation routes, and those trees are marked with a blue dot.

There was discussion on who is responsible for the care of the road out the back gate (towards Cold Springs Rd.).

Tom inquired if the Chiefs were familiar with the app that Sunriver residents and visitors use. It seems to be a good communication tool to notify those of an emergency, level of evacuation, and emergency exits (among other things).

Part of BBR's wildfire planning is signage. Rodger feels signage may end up as a task for the Fire Department. Building codes are another part of the planning process. Chief Tucker feels there is more of a need to focus on remodel codes than new builds, especially since there are only a few lots on the Ranch yet to be developed. This led to a discussion on SB 762 and funding for the Forest Service with regard to prescribed burns.

## **OLD BUSINESS**

### **GM 13**

Don recommended that a company go in and inspect GM13, providing a recommendation of what needs to be done structurally to get it up to date. Prior to that happening, a company by the name of Sierra James (a construction company that does fire restoration) will clean the house, taking out flooring (carpet and laminate). The only thing Sierra James will not do is clean the HVAC system.

D/C Phillips moved some personal property items of the past tenants into the garage.

Captain Ahrendt went up into the garage's attic space, and it looks to be very clean up there.

Chief Tucker has allocated funds for improvements to GM13 out of the Building Reserve Fund.

Rodger had a good conversation with BBR HR about employee housing for Ranch employees. They are very interested in GM13 if the opportunity presents itself. If it did, the need would be from April to November. Rodger thought the District could get \$2,000 per month if rented out to BBR. This would allow BBR to sublet at about \$500 per employee. What has been done to GM13 since the past tenants have moved out:

1. Moved personal belongings out to the garage, leaving some stuff on the kitchen countertop
2. Fixed exterior faucet
3. Bought an oil heater and put it into the laundry room
4. Put plugs in crawl space vents
5. The heat and water are still on

Note: there are two low-point drains in the crawl space.

### **Trees in Front of Station - Status**

After the last board meeting, there was action to remove the trees in front of the station; however, the scheduled day turned out to be the same as the Flu Shot Clinic. It was then moved to the next week, which ironically CEC was working out front, and it was determined that it was not a good day to work on the trees. It was moved again; however, there was some debate on trees being marked for the evacuation route, which made for some re-marking to be done.

**NEW BUSINESS**

**BBR Property Values**

Chief Tucker presented an updated graph showing Real Market Values (RMV) versus Assessed Values (AV). The current assessed value is \$712,513,401 and the current RMV is \$866,210,735. This is nowhere near the high of \$971,709,535 (before the crash); however, it is going in the right direction.

The AV increased 4%, which Chief Tucker is not sure why. He plans to get in contact with Deschutes County Assessor Scot Langton. Don asked if he could be on the call with Chief Tucker and Scot as he feels it is always educational. Don feels scarcity value is what is driving housing prices up.

**GOOD OF THE ORDER**

**Upcoming Items**

**Christmas/Awards Banquet yes or no, if so where and when?? Cost??**

The board's is to see if the Christmas Awards Banquet could be catered with an outside caterer at the Administration Building. Don will reach out to BBR Food and Beverage to see if they might be able to help out.

**NEXT MEETING DATE**

November 28th, 2021 would be the norm, but that's Thanksgiving. Do we want to move it to November 18<sup>th</sup>, 2021?

**ADJOURNMENT**

*Board meeting adjourned at 10:38 a.m.*

**OFFICIAL MEETING MINUTES**

Approved by Don Bowler

Tom Sawyer

Date: November 18, 2021