



BLACK BUTTE RANCH R.F.P.D.

BOARD OF DIRECTORS MEETING

February 27, 2020

Rodger Gabrielson called the meeting to order at 9:00 a.m.

Board of Directors:

- ✓ Don Bowler
- ✓ Rodger Gabrielson
- ✓ Dave Gibson
- ✓ Tom Sawyer
- ✓ Larry Stuker

Administration:

- ✓ Chief Dan Tucker
Deputy Chief Dave Phillips
- ✓ Jamie Vohs

APPROVAL OF MINUTES

Motion: Tom Sawyer moved to accept the January 23, 2020 meeting minutes, seconded by Don Bowler, unanimously passed.

REPORTS

Treasurer Report

Motion: Don Bowler moved to accept the January 2020 financial reports as presented, seconded by Tom Sawyer, unanimously passed.

Chief's Report

Fire and Ambulance Report – Chief Tucker

January 2020 the department responded to the following:

- 20 total calls
- 2 fire
- 14 medical
- 4 transport
- 0 air transport
- 2 move-ups
- 2 public assist
- 10 mutual aids
- Year to date calls 20

Chief Tucker discussed:

Chief Tucker gave an update on personnel:

- Firefighter Ahrendt was promoted to Captain.
- Firefighter Davis was helping the department on a temporary basis and worked her last shift on February 25th.
- Firefighter Brown was offered a full-time firefighter position. Brown is filling the spot that opened up when Firefighter Ahrendt was promoted to Captain.

Rodger commented on Captain Waalkes being interviewed on KTVZ News regarding PTSD in First Responders.

The GMC pickup (894) was sold through govdeals.org for \$4375.

Tom presented to the board a news article from the Bend Bulletin titled: Managing our Future with Wildfire in Oregon. Some highlights from this discussion:

- The Mayor of Bend is taking the lead on wildfire policy in Bend.
- Should a fuels mitigation resolution be drafted from the BBR RFPD board?
- Do the constituents of the Ranch need advocating for in Salem? Possibly making the Ranch more known in the eyes of the politicians in Salem.
- What can be done to fund a more aggressive fuels reduction around the Ranch?
- Whoever takes the next seat in congress, the board may want to be in touch with.
- There needs to be a reliable, long term funding source for fuels mitigation.

President's Report

Rodger inquired on what the department is doing with regards to the COVID-19 virus. Right now, the department is monitoring the situation and continuing to reinforce hand washing, masks, and hand sanitizer. Chief feels this time of year not a lot of people are traveling here. When more people come to visit, it will be warmer weather. The virus is challenging because the symptoms typically last for two weeks. A vaccine is currently being worked on but is most likely a year out from being able to be used.

OLD BUSINESS

Civil Service Rules - Status

Chief Tucker is currently reviewing and revamping the Civil Service Rules to bring them up to date. The department will be mirroring what Sisters-Camp Sherman Fire is doing but tailoring the rules to fit our department. When the updated document is complete, a public hearing will need to take place as well as a vote by committee.

Glynn Contracts – Status

Both Glynn contracts have been signed and first payment will be required when the owners start building (or put a shovel into the ground).

GM13 Long Term Status – Continue Discussion

This agenda item is a work in progress. A decision on what to do with the home does not need to take place today. Right now, the department receives \$7200 annually in rent for it. If it is not rented, Chief Tucker would prefer that it does not sit empty.

The home was set up with the Ranch in that the Ranch owns the property and the District owns the home. Really, the only buyer it could be sold to is the Ranch.

Rodger suggested selling the home back to the Ranch and taking those proceeds and putting them into a trust to provide a housing allowance for the next Fire Chief.

A tour of the home is recommended once the current tenants move out in June.

NEW BUSINESS

Union Negotiations – Information Only

The current 5-year union contract is coming due. The last negotiations that took place went very well. Chief Tucker and D/C Phillips sat down with the Districts attorney, Mark Wolf. Chief Tucker is recommending that Mark Wolf be involved in the negotiation process as he is very knowledgeable on employment law. The union representatives don't necessarily like it, but Chief wants to make sure the District is up to date with language. Chief inquired with Mark if a representative from the Board could be on the negotiation panel, and Mark recommended not because of ratification. Having Mark involved will cost the District, but Chief feels it is necessary to get the negotiations done right. Chief suspects the union will want the new contract to be for 3 years.

Building & Grounds Reserve Fund 10 Year Review – Discussion & Review

Chief Tucker did not budget for funds to be transferred into the Building & Grounds Reserve Fund from the general fund for the current fiscal year. He also does not plan to have funds transferred into it for the 2020/2021 budget.

Technology & Communication Reserve Fund 10 Year Review – Discussion & Review

Chief Tucker did not budget for funds to be transferred into the Technology & Communication Reserve Fund from the general fund for the current fiscal year. He also does not plan to have funds transferred into it for the 2020/2021 budget.

Note: Chief Tucker feels both the Building & Reserve Fund and Technology & Communication Fund are mature and transferring into those funds is not needed at this point in time.

Discussion on possibility creating a "Personnel" Fund in the future took place. Chief will look at this for the future.

Motion: Larry Stuker moved that both the Building & Grounds Reserve Fund and Technology & Communication Fund are reviewed and both are still viable to the operations of BBR RFPD, seconded by Tom Sawyer, unanimously passed.

GOOD OF THE ORDER

New Phone System

Chief Tucker presented to the board a proposal from Central Oregon Communications for 14 new phones throughout the station. This purchase will be in lieu of getting new power gurney's as Chief feels this purchase can wait.

Motion: Larry Stuker moved to purchase the new phones as presented in the Central Oregon Communications proposal, seconded by Don Bowler, unanimously passed.

Inaugural Group of Fire Extinguisher Training Happened – 2/20/2020 (BBR Safety Committee)

A training using the new fire extinguisher prop took place on February 20th, 2020 for the BBR Safety Committee. The training went very well, and the prop worked great.

2020/2021 Budget and Subscription Dues

Chief wanted the Board to be aware that there will be a significant increase in the general operating budget for radios and communication. The District is facing more subscription fees with the new radio system and trying to implement Interra, etc.

NEXT MEETING DATES

Board Meeting March 26, 2020 – 9:00 a.m.

ADJOURNMENT

Board meeting adjourned at 10:03 a.m.

OFFICIAL MEETING MINUTES

Approved by Don Bowler

Dave Gibson

Date: April 23, 2020