



BLACK BUTTE RANCH R.F.P.D.

BOARD OF DIRECTORS MEETING

November 21, 2019

Rodger Gabrielson called the meeting to order at 09:02 a.m.

Board of Directors:

- ✓ Don Bowler
- ✓ Rodger Gabrielson
- ✓ Dave Gibson
- ✓ Tom Sawyer
- ✓ Larry Stuker

Administration:

- ✓ Chief Dan Tucker
- ✓ Deputy Chief Dave Phillips
- ✓ Jamie Vohs

APPROVAL OF MINUTES

Motion: Don Bowler moved to accept the October 24, 2019 meeting minutes, seconded by Tom Sawyer, unanimously passed.

REPORTS

Treasurer Report

Motion: Don Bowler moved to accept the October 2019 financial reports as presented, seconded by Tom Sawyer, unanimously passed.

Chief's Report

Fire and Ambulance Report – Chief Tucker

October 2019 the department responded to the following:

- 30 total calls
- 4 fire
- 21 medical
- 5 transport
- 1 air transport
- 3 move-ups
- 2 public assist
- 8 mutual aids
- Year to date calls 288

The month of October was notably dry. Two fires took place: one started due to heat tape in the gutters combined with three to four inches of pine needles lying on top, and the other one started due to a rodent nest in the heat duct system. Discussion on getting this

information out to the homeowners. Chief Tucker will provide a newsletter on behalf of the Fire Department regarding tips and tricks on how to avoid situations like this. Jamie will reach out to Kim to see about putting the letter in “View from the Ranch” and to Brian Cash about developing an email distribution system.

Discussion on the impact of the City of Sisters being the fastest growing city in the state of Oregon. In looking at the number of voters from the election in 2019 versus 2015 there is about an 11% increase in voters, meaning BBR is becoming more residential.

Rodger inquired if mutual aid calls given have increased due to Sisters growth. If Sisters is building “up” due to growth, would Sisters-Camp Sherman Fire have more of a need for their own ladder truck? Chief Tucker feels that Sisters-Camp Sherman Fire is currently not interested in owning their own ladder truck however they do realize the growth. Some ways that BBR RFPD has adjusted to some growth is:

- Offering a 4th year student position
- Hiring Summer/temporary employees

This has lessened any stress that may have come with growth.

Chief Tucker discussed:

Chief Tucker reported that interest rates for LGIP fell a little.

The department will be re-establishing a Firefighter/Paramedic test process because the original list was killed off by the Civil Service Commission two weeks ago.

One apparatus is out due to a diesel buildup problem. The intake system of the ambulance needs to be cleaned out. The Fire Chiefs are looking for ways to avoid this problem. One way to fix the problem would be to use a different type of diesel, often called “super-diesel”. It is currently not offered in Central Oregon but D/C Phillips is working with ODOT. Jamie will also contact Pacific Pride (current fuel supplier) to see if they are aware of this type of diesel and if they will be bringing it to Central Oregon in the near future.

President’s Report

No report.

OLD BUSINESS

Contract T14 R9 Sec 5 TL 200 & 201 – Draft Contract – Update

Contract presented to the BODs is essentially what the board had seen before but with the following changes:

- Section 10, page 3 – Indemnification and Insurance
- Section 3, page 2 – Noting that BBR RFPD is not the owners primary fire protection agency but that ODF is

Recommended changes:

- Section 5, page 2 – included Addendum A, which is BBR RFPD’s burn regulations.
- The word “District” be consistent all through the document; capitalized versus not capitalized.

Note: in Section 1, “one or more companies” refers to mutual aid.

Motion: Don Bowler moved to accept and have Chief Tucker sign the Black Butte Ranch Rural Fire District Fire Protection Service Agreement with owners Max Boyer Glynn Revocable Trust and David Scott Glynn Revocable Trust with the above recommended changes, seconded by Larry Stuker, unanimously passed.

NEW BUSINESS

Liability Insurance Limits – Review and Update

Discussion on the Travelers Crime Questionnaire from board packet.

Motion: Don Bowler moved to allow Chief Tucker to determine the appropriate crime limit option of \$250,000 or \$350,000 based on the quote from WHA Insurance, seconded by Tom Sawyer, unanimously passed.

Policy on Harassment – with new state requirements – Approve

Motion: Don Bowler moved to approve Standard Operating Policy (SOP) 2-1-12A; Harassment, seconded by Larry Stuker, unanimously passed.

Civil Service Rules - Review

Sisters-Camp Sherman Fire will be going through their Civil Service Commission Rules in the near future. At one time, Sisters-Camp Sherman Fire and BBR RFPD civil service rules were essentially the same. Sisters may have drifted their rules a bit since origination. Chief Tucker asked for approval from the BOD's to join Sisters-Camp Sherman Fire in revamping BBR RFPD's Civil Service Commission Rules at the same time so they match or make equal in language.

Motion: Tom Sawyer moved to approve Black Butte Ranch RFPD to join Sisters-Camp Sherman Fire in re-doing BBR RFPD's Civil Service Commission Rules at the same time so they match or make equal in language, seconded by Don Bowler, unanimously passed.

GOOD OF THE ORDER

Christmas – Awards Banquet – December 19, 2019

D/C Phillips presented at the Ranch Board of Directors meeting recently.

NEXT MEETING DATES

Board Meeting January 23, 2020 – 9:00 a.m.

Consensus of the BOD was to not have a December 2019 Board Meeting

ADJOURNMENT

Board meeting adjourned at 10:28 a.m.

OFFICIAL MEETING MINUTES

Approved by _____

Date: _____