



# BLACK BUTTE RANCH R.F.P.D.

## BOARD OF DIRECTORS MEETING

February 28, 2019

*Rodger Gabrielson called the meeting to order at 09:03 a.m.*

### **Board of Directors:**

- ✓ Don Bowler
- ✓ Rodger Gabrielson
- Dave Gibson
- ✓ Tom Sawyer
- ✓ Larry Stuker

### **Administration:**

- ✓ Chief Dan Tucker
- ✓ Deputy Chief Dave Phillips (left at
- ✓ Jamie Vohs

### **APPROVAL OF MINUTES**

**Motion:** Don Bowler moved to accept the January 24, 2019 meeting minutes as presented, seconded by Larry Stuker, unanimously passed.

### **REPORTS**

#### **Treasurer Report**

**Motion:** Don Bowler moved to accept the January 2019 financial reports as presented, seconded by Tom Sawyer, unanimously passed.

#### **Chief's Report**

##### **Fire and Ambulance Report – Deputy Chief Phillips**

January 2019 the department responded to the following:

- 16 total calls
- 2 fire
- 10 medical
- 1 transport
- 0 move-ups
- 4 public assists
- 7 mutual aids
- Year to date calls 16

**Chief Tucker discussed:  
Radio System – Update**

The radio system project continues to move forward with no new updates.

**Carpet**

Carpet is being installed March 18, 19 and 20<sup>th</sup> in the downstairs rooms. The order in which the installers will complete the rooms is:

1. Jamie's office
2. Chief Tucker's office
3. D/C Phillips office
4. Captain's office
5. Firefighters office
6. Training Room

**Snow**

Chief Tucker commented on how good Rick (from Maintenance) has been to BBR RFPD. He is always willing to help, or address, any snow issues the department may have.

If a fire happened right at the moment, the order of apparatus would be:

1. Chief vehicle
2. BBR RFPD engine
3. Sisters-Camp Sherman Fire apparatus
4. Cloverdale Fire tender

**President's Report**

Rodger inquired on the potential need to prioritize neighborhoods for snow removal. He also recommended that BBR Police be involved with this prioritization.

It was discussed that if an apparatus needed to go down a street that was not plowed, or needed more room, the staff could use the yellow plow to help with the process.

Rodger inquired if ice dams have been an issue for the station following the big snow storm. Some preventative measures were taken a couple of years ago to hopefully eliminate any issues that may arise from ice dams. The main preventative measure was adding more insulation in the attic space. Chief Tucker is proposing in the next budget to add even more insulation in the areas that surround the bay doors.

Chief Tucker let the board know that crews dug out key hydrants yesterday. The key hydrants are identified on a map that is also shared with the Utilities Department.

**OLD BUSINESS**

**Annexation/Contract Request T14 R9 Sec 5 TL 200 & 201**

Deputy Chief Phillips reported on the status on the proposed annexation/contract request. Below are key points from that discussion:

- ✓ An “Elements of Importance” document has been created by D/C Phillips and is included in the board packet. It is a working document that information can be added to.
- ✓ A report from Singletree Enterprises, LLC was provided to the board. The report is a Residential Site Analysis and Initial Forest Vegetation Treatment Recommendations for both TL 200 “North Parcel” and TL 201 “South Parcel”. Tom pointed out his concern for the area near McAllister Rd. and that it also be thinned in addition to the already marked areas.
- ✓ Discussion on who has the wildland responsibility in the event that a fire takes place in that area. BBR RFPD would respond with ODF and Forest Service but in support of them. If BBR RFPD was unable to respond, the liability would not be on BBR RFPD.
- ✓ Water service goes out to the edge of Section 5 Maintenance Buildings.
- ✓ The hydrant off McAllister Rd. was specifically put there to be used by organizations such as ODF and Forest Service, so they didn’t have to come on to the Ranch to fill up water tenders.
- ✓ The Board would like all structures (including description) listed on the contract as well as a declaration of any potential hazards.
- ✓ D/C Phillips spoke on the idea of having sprinklers. BBR RFPD would ask them to do more than just sprinklers.
- ✓ The consensus of the board is that as soon as a shovel is in the ground, a contract with BBR RFPD should be in place.
- ✓ The question of: has anyone driven an apparatus down the road to the driveways of these two lots? Yes, D/C Phillips has driven to the lots with his Tahoe.
- ✓ Chief Tucker asked if Dave Gibson and Tom Sawyer could be available when working through creating the contract.
- ✓ The consensus of the board is to keep moving forward with the annexation/contract request.

### **Boardwalk Burn Piles – Update**

The boardwalk burn pile project is complete with all piles being burned. There was a little smoke that moved into the highway but not a lot. Forest Service was burning at the same time so they had signs displayed on the highway.

### **PERS - Information**

Chief Tucker, D/C Phillips and Jamie attending a PERS informational meeting at Sisters-Camp Sherman Fire on February 19, 2019. The basis of the meeting was to provide a platform to help better understand what options are available regarding the PERS liability (essentially everyone is funding a negative UAL). Five options (or any combination) were talked about:

1. Do nothing and pay the employer rate calculated biennially
2. Issue PERS bonds
3. Set up a trust
4. Deposit funds into a new side account
5. Join the State and Local Government Rate Pool (SLGRP) and pay off part or all of the Transition Liability

The purpose of bringing this information to the board is to provide awareness of the larger than normal UAL that many organizations are facing in the future. This topic will continue to be an agenda item as new and evolving information presents itself.

Note: Chief Tucker provided two documents: one showing a bar graph of what would happen to the unfunded liability by 2037 if BBR RFPD were to invest \$250K into a side account and two what ROI would be made if that same \$250K were invested into the LGIP.

**NEW BUSINESS**

No new business to report.

**GOOD OF THE ORDER**

D/C Phillips will be attending the Celebration of Life for Dave Blann. Redmond Fire has volunteered to staff BBR RFPD's station so the on-duty staff can attend the celebration. The same is happening for Sisters-Camp Sherman Fire, however they will be covered by Bend Fire. Chief Tucker will be covering the district for all three departments (BBR RFPD, Sisters-Camp Sherman Fire and Cloverdale Fire). Along with having Redmond Fire cover the station, a first, second and third year student will be here at the station to help with any questions, etc.

**NEXT MEETING DATE**

Next Board Meeting is March 28, 2019 at 9:00 a.m.

**ADJOURNMENT**

*Board meeting adjourned at 10:48 a.m.*

**OFFICIAL MEETING MINUTES**

Approved by Don Bowler

Tom Sawyer

Date: March 28, 2019