

# CALENDAR

## 2019/2020 BUDGET

- |     |   |              |   |
|-----|---|--------------|---|
| 1.  | Prepare proposed budget:  |              | <i>February - April</i>                               |
| 2.  | Publish 1 <sup>st</sup> notice of budget committee meeting:<br>(Not more than 30 days before meeting).  | Wed.         | <i>April 10, 2019</i>                                 |
| 3.  | Publish 2 <sup>nd</sup> notice of budget committee meeting<br>(At least 5 days after 1 <sup>st</sup> notice, but not less than 5 days before the meeting) | Wed.         | <i>April 17, 2019</i>                                 |
| 4.  | Deliver proposed budget to Budget Committee   | Tues.        | <i>April 23, 2019</i>                                 |
| 5.  | <b>Budget Committee meets:</b>  | <b>Tue.</b>  | <b><i>April 30, 2019</i></b><br><b><i>9:00 AM</i></b> |
| 6.  | <b>Budget Committee meets again if necessary:</b>   | <b>Tue.</b>  | <b><i>May 7, 2019</i></b>                             |
| 7.  | Publish notice of Budget Hearing:<br>(5 to 30 days before the hearing)  | Wed.         | <i>May 15, 2019</i>                                   |
| 8.  | <b>Hold Budget Hearing (governing body):</b>  | <b>Thur.</b> | <b><i>May 23, 2019</i></b>                            |
| 9.  | <b>Enact Resolution to:</b><br><b>Adopt budget</b><br><b>Make appropriations</b><br><b>Impose &amp; categorize taxes</b>                                  | <b>Thur.</b> | <b><i>Jun. 27, 2019</i></b>                           |
| 10. | Submit tax certification documents to Assessor  |              | <i>by July 15, 2019</i>                               |
| 11. | Send copy of all budget documents to County Clerk   |              | <i>by September 30,</i><br><i>2019</i>                |

Note: Budget Hearing and Enacting of the Resolution can be done on the same day (if needed).

ORS 305.820(2) states that if any deadline that needs to be filed to tax collector or county falls on a weekend or holiday, then the deadline is extended to the next business day.