



BLACK BUTTE RANCH R.F.P.D.

BOARD OF DIRECTORS MEETING

September 27, 2018

Rodger Gabrielson called the meeting to order at 09:00 a.m.

Board of Directors:

- ✓ Don Bowler
- ✓ Rodger Gabrielson
- ✓ Dave Gibson
- ✓ Tom Sawyer
- ✓ Larry Stuker

Administration:

- ✓ Chief Dan Tucker
Deputy Chief Dave Phillips
- ✓ Jamie Vohs

APPROVAL OF MINUTES

Motion: Tom Sawyer moved to accept the August 23, 2018 meeting minutes as presented, seconded by Don Bowler, unanimously passed.

REPORTS

Treasurer Report

Motion: Don Bowler moved to accept the August 2018 financial reports as presented, seconded by Tom Sawyer, unanimously passed.

Chief's Report

Fire and Ambulance Report – Deputy Chief Phillips

August 2018 the department responded to the following:

- 49 total calls
- 14 fire
- 24 medical
- 14 transports
- 7 move-ups
- 4 public assist
- 23 mutual aids
- Year to date calls 236

Chief Tucker discussed:

Radio System - Update

A group of individuals will be getting ready to go into quality testing on the radios soon. The testing will begin the first week of October in Bend and then move on to the rest of the county the following week. Chief Tucker will be helping with this process as it pertains to the rest of the county. Basically a grid square is being laid out and the following will be

tested: portable radios, mobile radios, Police, Fire, Dispatchers. It will be a good representation of what is expected to be seen in the future and how it compares to what they said they would give us. Chief feels the coverage is better than what they built it to. There are some key areas that are still needing to be fixed which will be identified during this testing process. Chief does not anticipate the system going live until next year, sometime before summer.

BBR RFPD is currently patched into the new radio system which allows for talking to be done on both the new and old system. The new radios have a lot more capabilities. The old radios will be kept as they will still be needed for communicating with the Forest Service. This will require dual mounting. The only two apparatus that will not have the new radios installed in are 840 and 891.

All of Deschutes County will be on the radio system. Jefferson County and Crook County will not be on this system however they will have access to it.

President's Report

Rodger inquired about the burn piles on common ground by Big Meadow. These piles may be burned sometime this winter. D/C Phillips met with the group heading this project. Depending on when exactly they will be burned will determine if there is a spread issue. This process should take 5 or 6 days. Chief Tucker expressed his concern with the smoke that these piles may cause when burning them. He also felt like it is very important that the Ranch let the residents know it will be happening. This should hopefully eliminate calls to the fire department inquiring about it. Don recommend a "talking points" document be created that addresses any questions that may arise. Chief Tucker asked the board to send him questions that they think would be asked so he could start creating the "talking points" document.

OLD BUSINESS

No old Business to report.

NEW BUSINESS

Recruitment and Retention Joint Grant – Information & MOU Review

Sisters-Camp Sherman Fire received a SAFER Grant that allows them to hire a Volunteer Recruitment and Retention Coordinator. This position will be half time and will benefit Sisters-Camp Sherman Fire, Black Butte Ranch RFPD and Cloverdale Fire. Each district would get the following support from this position:

Sisters-Camp Sherman Fire	50%
Black Butte Ranch RFPD	25%
Cloverdale Fire	25%

All purchases and reimbursements of this grant will be managed through the Sisters-Camp Sherman Fire budget and be processed through their finance department as well.

Tom expressed his concern with who is ultimately responsible if this person gets hurt while training here at BBR RFPD. Chief Tucker felt liability would fall under Sisters-Camp Sherman Fire department's worker's comp policy. Chief Tucker is going to contact Chief Johnson and make sure the MOU was passed through legal. He will also reach out to vet it through SDAO.

Motion: Don Bowler moved to give Chief Tucker the authority to sign the MOU that establishes a shared Volunteer Recruitment & Retention Coordinator position, once the document is vetted through SDAO, seconded by Tom Sawyer, unanimously passed.

Vehicle Purchase (Planned) and Surplus Discussion on Old Vehicle

Vehicle 891 (GMC truck) is budgeted to be replaced this fiscal year. Chief Tucker asked for the board’s opinion on getting rid of it. The following ways can be used to get rid of it:

- Keep it as a utility vehicle
- Put it up for sale
- Take sealed bids

The consensus from the board was to allow Chief to decide on how to get rid of it.

The department will be moving forward with the purchase of the new vehicle. It will be a Ford F150 and will be purchased through state bid. This is nice way to purchase a vehicle because by going this route, 3 bids are not required.

GOOD OF THE ORDER

Christmas & Awards Banquet Schedule Discussion

It decided to have the Christmas and Awards Banquet on December 13, 2018. It will once again be at the lodge in the Brooks Room.

NEXT MEETING DATE

Next Board Meeting is October 25, 2018 at 9:00 a.m.

ADJOURNMENT

Board meeting adjourned at 10:03 a.m.

OFFICIAL MEETING MINUTES

Approved by Tom Sawyer

Don Bowler

Date: October 25, 2018