



BLACK BUTTE RANCH R.F.P.D.

BOARD OF DIRECTORS MEETING

June 28, 2018

Rodger Gabrielson called the meeting to order at 09:02 a.m.

Board of Directors:

- ✓ Don Bowler
- ✓ Rodger Gabrielson
- ✓ Dave Gibson
- ✓ Tom Sawyer
- ✓ Larry Stuker

Administration:

- ✓ Chief Dan Tucker
- ✓ Deputy Chief Dave Phillips
- ✓ Jamie Vohs

APPROVAL OF MINUTES

Motion: Tom Sawyer moved to accept the May 24, 2018 meeting minutes as presented, seconded by Don Bowler, unanimously passed.

REPORTS

Treasurer Report

Motion: Don Bowler moved to accept the May 2018 financial reports as presented, seconded by Tom Sawyer, unanimously passed.

Chief's Report

Fire and Ambulance Report – Chief Dan Tucker

May 2018 the department responded to the following:

- 19 total calls
- 4 fire
- 13 medical (10 medical, 3 MVA's)
- 5 transports
- 1 move-up
- 1 public assist
- 6 mutual aids given

Chief Tucker discussed:

Task Force Activations -

There have been a couple of task force activations lately; mostly in the area of Warm Springs/Jeff Co. BBR RFPD has a mutual aid agreement with Warm Springs Fire and Rescue.

BBR RFPD came in on the Graham Fire as mutual aid. The fire started on the edge of Lake Billy Chinook. Once all county resources were used up, a conflagration was declared. Interra was very helpful during this fire as it provided good information. The fire is currently in the mop up phase (100% contained).

Other fires out there were: three in Lake Chinook, one in Sunriver/La Pine (west of Bend) and one in Prineville. There was also one near Maupin/Dufur, which had the potential of conflagration being called on it, which never happened. There were lightning strikes in Central Oregon; most were not in this area.

Radio System - Update

BBR RFPD and Sisters-Camp Sherman Fire are currently having the new radios being installed in the apparatus. Along with the radios, BBR RFPD is getting 4 modems installed which will allow the 4 donated ipads to connect to the outside world via modem. Having this type of setup allows for:

- Information to still get to the on call staff in the event it gets disconnected
- Push button communication
- The apparatus to be tracked

While these features are very helpful, dispatchers may have a learning curve on adjusting to the system.

An example of how helpful this system could be is if Sisters-Camp Sherman were coming back from a transport in Bend and they are the nearest ambulance to a cardiac call in Bend, 911 could potentially dispatch Sisters Fire to that call.

President's Report

Rodger recapped his presentation at the Annual Homeowners Meeting:

- He showed pictures of properties that have lots of needles on them.
- He stated the station is staffed 24/7; which was later clarified that the station has staffing 24/7 but they may not always be in the building. At times they are on calls or out training, which is why it is important to call 911 in an emergency.
- He was surprised that he did not have any questions regarding Life Flight and Airlink.
- He mentioned to homeowners that the ISO letter is on the website explaining the new rating.

Rodger encouraged the BOD's to come visit one of the station tours that are held on Wednesday's.

Rodger inquired on the growth that is currently happening in Sisters. Does Sisters-Camp Sherman Fire Department have a strategic plan to accommodate this growth (which Sisters-Camp Sherman reviews their strategic plan regularly)? If so, was BBR RFPD included in on the plan? Chief Tucker feels the concern will come down to backing them up. This back-up will also fall onto Bend and Redmond as well. Rodger made it known that if the department needed more staffing, due to growth, that Chief Tucker had the BOD's support. Chief Tucker mentioned that other departments are dealing with growth by offering alternative staffing models such as running BLS cars.

Rodger will be helping with the normal activities for 4th of July. There will be a fun run (proceeds will be donated to the BBR RFPD Volunteer Association), a parade, police and fire representation (booths, dunk tank, tug of war), etc.

OLD BUSINESS

Hiring & Promotional Process – Update

The hiring and promotional processes are actively going on.

The Captains promotion is coming to a close as the Civil Service Commission will meet today at 11:00 a.m. to certify the list. The top two candidates will be invited to a Chief's interview. The anticipated start date for the new Captain will be July 1st.

Chief Tucker complimented D/C Phillips on getting good evaluators and how the process was ran.

Promoting a Firefighter/Paramedic to Captain creates a need for a temporary employee to be utilized until the position is filled.

Hiring a Firefighter/Paramedic will take a bit longer than promoting a Captain. The position is being advertised on The Daily Dispatch, The Nugget Newspaper, Post Office in Sisters and BBR. Additionally, Jamie will post it on Facebook, OFSOA's website and SDAO's website.

NEW BUSINESS

Firefighter Job Description – Update

The updated Firefighter job description was voted on via email on June 13, 2018

Motion: Larry Stuker moved to approve the Firefighter/Paramedic job description (2-1-2), seconded by Dave Gibson, unanimously passed.

Election of Board Officers for FY 2018-19

2017/2018 Board of Directors and positions:

Rodger Gabrielson	President
Dave Gibson	Vice President
Tom Sawyer	Secretary
Larry Stuker	Treasurer
Don Bowler	Director

Motion: Don Bowler moved to keep the same Board of Director positions as shown above (fiscal year 2017/2018) for fiscal year 2018/2019, seconded by Tom Sawyer, unanimously passed.

GOOD OF THE ORDER

Fred Fost volunteers at the Green Ridge look-out tower and welcomed drop-ins on July 11, 2018 to show and tell.

It is busy times for the Chief's and they are filling multiple roles:

- County Fire Chief for Deschutes County
- Tri County Fire Defense Board
- NW Fire Duty Chief for Cloverdale, Sisters and BBR RFPD

Dave Gibson inquired if BBR RFPD has any say on the dead trees along Highway 20. It is a touchy subject because there is very little in BBR's jurisdiction. Chief Tucker is going to look into what can be done from BBR RFPD's perspective.

There is a lot happening at BBR RFPD:

- Bay Floors have been refinished
- New tile has been installed upstairs
- There are three new Resident Volunteer
- Our 4th year student has moved out
- Four temporary summer help will be starting soon
- There will be no 4th year student next year, however numbers are getting back on track with regard to 3 1st year students, 3 2nd year students and 3 paramedic students

NEXT MEETING DATE

Next Board Meeting is July 26, 2018 at 9:00 a.m.

- Chief Tucker will be gone for this meeting.

ADJOURNMENT

Board meeting adjourned at 10:02 a.m.

OFFICIAL MEETING MINUTES

Approved by Tom Sawyer

Don Bowler

Date: July 26, 2018