



BLACK BUTTE RANCH R.F.P.D.

BOARD OF DIRECTORS MEETING

April 26, 2018

Dave Gibson called the meeting to order at 09:04 a.m.

Board of Directors:

- ✓ Don Bowler
Rodger Gabrielson
- ✓ Dave Gibson
- ✓ Tom Sawyer
Larry Stuker

Administration:

- ✓ Chief Dan Tucker
- ✓ Deputy Chief Dave Phillips
- ✓ Jamie Vohs

APPROVAL OF MINUTES

Approval of February and March 2018 minutes were tabled to next meeting.

REPORTS

Treasurer Report

Motion: Don Bowler moved to accept the February and March 2018 financial reports as presented, seconded by Tom Sawyer, unanimously passed.

- Chief Tucker reported that it is the end of the budget season and things are rapidly getting done.
- There will be another semi large tax deposit in July. Jamie thought around \$75,000.
- Chief Tucker explained how tax dollars are budgeted for and what is actually collected. If every property owner were to pay their property taxes on time, and in one installment, the department still would not have a collection rate of 100% due to the 3% discount.
- Another reason why the department would not see 100% collection rate is because of situations like Bend Broadband being re-valued.

Chief's Report – Chief Tucker

Fire and Ambulance Report – Chief Tucker

March 2018 the department responded to 19 calls, 6 fire, 12 medicals with 0 transports and 1 move-up. 7 mutual aids were given and 1 was received. Year to date calls are at 70.

- 872 (ambulance) was involved in a minor accident. There was no damage to it.

Chief Tucker discussed:

Interagency Coordination Committee (ICC) - Update

Deputy Chief Coverage – May 1st, the Chief's from BBR RFPD, Cloverdale and Sisters-Camp Sherman Fire are going to start covering for each other. To help prepare for this, D/C Phillips has worked hard to get everyone on the same page with the use of terminology. Each Chief from the NW Fire Agencies will be assigned a week as Duty Chief. Along with Duty Chief, there is the Fire Defense Board and County Chief responsibilities.

To be able to administer Deputy Chief Coverage, a MOU was put into place. The purpose behind the MOU is to allow for one of the neighboring Chief's to make the same type of decisions that one would expect Chief Tucker to make.

Tom stated he heard the community of Sisters is part of Project Wildfire. Is there an opportunity for BBR to tag on to that grant; allowing for further emphasis on SB360? Sisters-Camp Sherman Fire is putting on a class tonight called Beware of Wildfire Embers. Sisters-Camp Sherman Fire is also applying for a grant to try and get the "hazard zone" (described in Beware of Wildfire Embers) instruction in from the NFPA. This would allow for them to have someone come in and teach people how to identify the hazard zones while on a home inspection. The thought is to have Fire Corps members trained on this.

Radio System Update –

The new radios through the Assistance to Firefighter Grant are coming close to being paid for. The Central Oregon Fire Operation Group does not want to put them into effect until fall. This will allow for the staff to play with them before going live.

There are still issues with radios at times. Redmond states they can hear BBR RFPD very well. On the old radio system, BBR RFPD has been detuned in power. Reason for this is because before the radios were driving the system down. Chief Tucker feels once we get on the new system, the radios should work better.

President's Report

No report.

OLD BUSINESS

Departmental Fees (includes Ambulance Rates) – Continue Discussion

Once budget season is over, Chief Tucker will present a draft of departmental fees; allowing for the board to critique as needed. Ambulance fees will match Sisters-Camp Sherman Fire however all other fees will need to be looked at. An Example of "other" fee would be a fire response fee for protecting unprotected lands (i.e. the fire at Elk Lake last summer).

Departmental fees lead to discussion on who protects what within the 3 square miles of Black Butte Ranch. The common areas and Section 5 are protected by ODF. A single piece of property with a house on the first 5 acres is protected by BBR RFPD, the rest is protected by ODF. The example Chief Tucker gave is the contract the department has with the Ludwicks. The contract with BBR RFPD gives the homeowner structural fire protection. If a fire pops up two miles out, BBR RFPD has the ability to assist with putting out the fire via mutual aid.

Policy Review – On Temporary Hold for Budget Season

NEW BUSINESS

ISO – Results

Chief Tucker presented a letter to the board from ISO. The letter explains the results of the recent Public Protection Classification survey. The new ISO rating of a 3 will take into effect July 1, 2018. Sisters and Bend are also rated at a 3.

Last time the ISO rating changed in BBR, Chief Tucker had to put a letter out so that insurance agencies new of the change. The window for looking at ISO renewals is every 10 years unless a major change has taken place.

Safer Grant

The Staffing for Adequate Fire and Emergency Response (SAFER) Grant is a grant to help bring on people. The three departments (BBR, Cloverdale and Sisters-Camp Sherman) have moved forward with applying for this grant. The grant is due Sunday, April 29th. The hope is to be able to bring on a recruitment and retention staff member who would assist all three departments with recruiting, training and retaining volunteers (including resident volunteers). The grant is a 4 year grant.

GOOD OF THE ORDER

Election Reminders (Board Positions 1, 2 and 3) Don, Dave & Rodger – Terms end June 30th, 2019

NEXT MEETING DATE

Next Board Meeting is May 24, 2018 @ 9:00 a.m.

Upcoming Meeting Dates:

May 1st, 2018 9:00 a.m. – Budget Committee Meeting

May 8th, 2018 9:00 a.m. – Budget Committee Meeting (only if needed)

May 24th, 2018 9:00 a.m. – Board Meeting & Budget Hearing

June 28th, 2018 9:00 a.m. – Board Meeting & Budget Adoption/Appropriations

ADJOURNMENT

Board Meeting Adjourned 9:49 a.m.

OFFICIAL MEETING MINUTES

Approved by Tom Sawyer

Don Bowler

Date: May 24, 2018