



BLACK BUTTE RANCH R.F.P.D.

BOARD OF DIRECTORS MEETING

June 22, 2017

Dan Tucker called the meeting to order at 09:04 a.m.

Board of Directors:

- ✓ Rodger Gabrielson
- ✓ Rich Elliott
- ✓ Mac Hay
- ✓ Don Bowler
- ✓ Dave Gibson

Administration:

- ✓ Chief Dan Tucker
Deputy Chief Dave Phillips
- ✓ Jamie Vohs

Guest: Tom Sawyer, Larry Stuker

APPROVAL OF MINUTES

Motion: Don Bowler moved to approve the May 25, 2017 meeting minutes as presented, seconded by Dave Gibson, unanimously passed.

REPORTS

Treasurer Report

Rich Elliott went through each report of the treasurer's report. These reports are given out each board meeting. The purpose in explaining these reports is so the two new board members are familiar with what each one signifies. Some items of discussion:

- The Statement of Revenues & Expenditures report is a consolidated recap of the main areas in revenues and expenses (personnel service, materials & services and capital expenditures).
- The Detailed Expenditure report (pages 1-4) details expenses.
- The Detailed Revenue report (page 5) details incoming revenues and where the department is with cash.
- The Purchases Journal details all purchases (via check and eft) that were made for the month.
- Two signatures are required on checks. In most cases the signatures are from two board members. On the rare occasion, Chief Tucker and/or D/C Phillips will sign but only if a board member is unable to.
- Typically large numbers represented on the Purchases Journal are related to personnel.
- Larry Stuker inquired if we would see any monthly vehicle maintenance contracts represented in the Purchases Journal. At this point in time, there are no vehicle maintenance contracts.

Motion: Don Bowler moved to accept the May 2017 financial reports as presented, seconded by Mac Hay, unanimously passed.

Rodger thanked Rich for all that he did while being on the board and made sure Rich knew how appreciative he was.

Chief's Report – Chief Dan Tucker

Fire and Ambulance Report – Chief Dan Tucker

May 2017 the department responded to 7 fire calls, 7 engine assists and 23 medicals with 8 transports.

Chief Tucker explained what some of the call sub categories are in his Fire & Ambulance Report. They are as follow:

- Auto Aid EMS – going outside of our area
- Engine Assist – where an ambulance and engine both go on a call
- Cancel – got called off
- Transport – patient was transported to a LZ or ER
- Trauma Non Transport – injury, but no one was transported
- Standby – covering for Sisters-Camp Sherman Fire District; typically the ambulance is stationed at Indian Ford Rd or is requested to go into 701.

BBR RFPD mostly runs EMS calls. May was above average for number of calls. Some of the calls for May were IOB (illegal open burn), legal burn, axe to shin and fireworks. There were also three structure fires, 2 in Sisters and 1 in BBR.

The structure fire in BBR was caused by an oil rag that caught fire in a homeowner's garage. The fire seemed self-contained however it burned the irrigation controller box on a nearby wall. BBR RFPD crews had to remove some of the existing wall to make sure the fire was not moving up the wall. The homeowner reported that the mitigation company has taken everything out of the garage. The items that could be cleaned were taken to Eugene. The items that could not be cleaned would need to be claimed through their insurance or thrown away.

Larry inquired if there was an opportunity to educate homeowners on this situation. Chief Tucker stated that out of the 30 years he has been with BBR RFPD, he has only seen about five of these incidents on the ranch. Chief Tucker will evaluate writing an education piece in the homeowner newsletter.

The homeowner did not have a smoke detector in his garage, but highly recommended it.

Larry inquired what Chief Tucker thought about bark dust around a home. Chief Tucker feels a house in town with bark dust adds fuel to a potential fire. Bark dust around a house here on the ranch is looked at a bit differently because there are more grasses, flashy fuels, sage, etc. here on the ranch. These types of fuels burn faster, hotter and higher than bark dust does.

Chief Tucker discussed:

Chief Tucker stated the upstairs ice dam/water damage improvements are complete. The new improvements have made the vinyl floor in the kitchen look worse, therefore he hopes

to replace the floor in the future. If the region wide radio grant is awarded, the liability to BBR RFPD would be roughly \$15,000. Chief Tucker budgeted \$150,000 in the event the grant is not awarded. Therefore, if the grant is awarded, there may be some room to finish out some needed projects like new flooring in the upstairs kitchen and bathrooms.

Someone from the Assistance to Firefighter Grant called and asked questions on the MOU of the grant, which is a good sign. Typically the big number grants are awarded in the months of July, August and September. The grant was tried for as a tri-county grant, meaning Deschutes County, Jefferson County and Crook County are lumped together in the grant request.

D/C Phillips is currently in the UK. The first two weeks of his trip is vacation with his wife. The second two weeks of his trip is working and learning at Hampshire Fire & Rescue. This has been a great opportunity for him.

The region has proposed to ask the Oregon State Fire Marshal (OSFM) for help for prepositioning when the eclipse happens August 21st. It is unknown if any pre-help will be administered as OSFM's funding is reactive, not pre-active. This discussion has set off a bomb internally as a tri-county region. The big question remains, is there going to be resources available to help? The answer is, most likely not. Since Central Oregon is going to be at the height of fire season, having OSFM prepositioned would get resources through traffic and allow them to be more available. The document that may be presented to the OSFM will be signed by the following: Chief Tucker, as the Fire Defense Board Chief, Crook County, Jefferson County, and the President of Central Oregon Fire Chief's Association (COFCA). Some other points Chief Tucker discussed regarding the eclipse:

- Air ambulances are prepared to move resources here and be here within 30 minutes. One of the biggest concerns is movement for ground ambulances.
- Air ambulances may be used more during this time as ground ambulances will have a lag over air ambulances.
- It is unknown what the National Guards involvement will be.
- It is estimated that 1million people could be coming to Oregon.
- There is a wedding here at the ranch on August 21st.
- Chief Tucker will be stationed at the Multi-Agency Command Center in Redmond and D/C Phillips will remain here on the ranch.
- Chief Tucker is planning on all staff being here August 21st. A couple of days prior and after August 21st have been blacked out for employees to schedule time off.
- D/C Phillips will have more information to report on in July as he has been attending eclipse planning meetings.

President's Report

Rodger Gabrielson thanked Mac Hay for his service with being a board member with BBR RFPD.

June 24th is the annual homeowner's meeting. Rodger is planning on talking about forest fires and encouraging homeowners to keep wood piles away from their homes.

OLD BUSINESS

No report.

NEW BUSINESS

New Board Member Oath of Office

Tom Sawyer read the Oath of Office in front of the board.

Larry Stucker read the Oath of Office in front of the board.

BOTC – Remove/Add Check Signers

Motion: Don Bowler moved to remove Rich Elliott and Mac Hay as signers of the Black Butte Ranch RFPD checking account #4006373 at Bank of the Cascades and to add Tom Sawyer and Larry Stucker as signers of checking account #4006373 and give them online banking access, seconded by Dave Gibson, unanimously passed.

GOOD OF THE ORDER

Rich Elliott complimented Chief Tucker on his ability to hire good people, who do a great job for BBR RFPD.

NEXT MEETING DATE

Next Board Meeting July 27th, 2017 @ 9:00 a.m.

ADJOURNMENT

Board Meeting Adjourned 10:19 a.m.

OFFICIAL MEETING MINUTES

Approved by Don Bowler

Larry Stucker

Date: July 27, 2017