



BLACK BUTTE RANCH R.F.P.D.

BOARD OF DIRECTORS MEETING

March 23, 2017

Mac Hay called the meeting to order at 09:03 a.m.

Board of Directors:

- Rodger Gabrielson
- ✓ Rich Elliott
- ✓ Mac Hay
- ✓ Don Bowler
- ✓ Dave Gibson

Administration:

- ✓ Chief Dan Tucker
- Deputy Chief Dave Phillips
- ✓ Jamie Vohs

Guest: Captain Cearn

APPROVAL OF MINUTES

Motion: Don Bowler moved to approve the February 23, 2017 meeting minutes as presented, seconded by Rich Elliott, unanimously passed.

REPORTS

Treasurer Report

Rich inquired if the year to date amounts for propane, sewer & water, and electricity were high due to the abnormal winter the region has experienced. Propane and electricity are most likely high due to the winter, however the sewer & water number is normal.

Motion: Don Bowler moved to accept the February 2017 financial reports as presented, seconded by Dave Gibson, unanimously passed.

Chief's Report – Chief Dan Tucker

Fire and Ambulance Report – Chief Dan Tucker

February 2017 the department responded to 1 fire call, 2 engine assists and 14 medicals with 1 transport.

Chief Tucker discussed:

Chief Tucker reported that the station is still in repair mode from the winter ice/water damage. Contractors in the area are so busy that the station is not as high of a priority as those who do not have working kitchens, etc. D/C Phillips has been working with CODR to possibly take over the task of carpeting the upstairs. This would require the department to work directly with a flooring company versus having CODR take on this responsibility. New carpet for the entire upstairs would require an additional \$15,000 be moved from contingency by resolution.

BBR RFPD along with nine other agencies within Deschutes County responded to a 24,000 square foot structure fire off of Varco Road. The cause of the fire is still unknown however an investigation will be done by the Oregon State Fire Marshals and Central Oregon Task Force. The unfortunate thing is the home was not insured for the full value.

There are some things to learn from this structure fire. An after action review is being set up so that the operations may be reviewed and potentially make some operation changes for the future.

President's Report

No report.

OLD BUSINESS

Amendment to Chiefs Contract – Correction Feb 23rd Amendment

Chief Tucker presented the board with an amended contract to the one given at the February 23rd board meeting. The ONLY difference between the contract given at the February meeting and the amended one is the change in date from April 2nd to April 1st in the second paragraph.

Motion: Don Bowler moved to accept the Amended Fire Chiefs Contract, noting that the only change was the date from April 2nd to April 1st in the second paragraph, seconded by Dave Gibson, unanimously passed.

Rich Elliott inquired about Chief Tucker's employment contract. His contract will be reviewed in the near future.

NEW BUSINESS

Resolution #0323-17 – Use of Contingency – Approve

Chief Tucker would like to see the station be brought up to date especially since it was built in 1991. Some items being looked at for future expenses are new carpet in the downstairs, kitchen cabinets being refinished in the upstairs, and new tile in the downstairs bathrooms. He would like to see the building warmed up a bit. Chief feels that prospective students see how new Sisters-Camp Sherman's building feels and he would like them to feel the same way towards BBR's station.

Motion: Don Bowler moved to approve Resolution #0323-17 for the purpose of transferring \$15,000 from the General Fund Operating Contingency to the General Fund Capital Outlay to ensure that necessary resources are available to cover unanticipated carpet replace and upgrade; and re-face kitchen cabinets, seconded by Dave Gibson, unanimously passed.

Vehicle Replacement Fund – 10 Year Review

Chief Tucker discussed the need to review the Vehicle Replacement Fund as it is required by Oregon Budget Law. The fund was last reviewed in 2007. The purpose of the review is to determine if it is still viable and is it still needed. The fund balance is currently \$540,052.98.

Rich Elliott expressed the need to review the adequacy of the vehicle replacement fund in the near future. During this time, evaluating the current apparatus and knowing what needs

to be bought or replaced will help the board to decide if \$80,000 (which is currently being transferred annually) is an adequate amount or not.

Motion: Don Bowler moved that the Vehicle Replacement Fund was reviewed and is still a viable fund for the operations of BBR RFPD, seconded by Dave Gibson, unanimously passed.

Ambulance Transport Rates – Discussion

Chief Tucker presented to the board with a recent ambulance rates study from agencies throughout Central Oregon. It was apparent that BBR RFPD currently has the lowest ambulance rates within the study. Chief Tucker does not believe that a rate change can be done without a public hearing unless he can go back and actually find the original resolution for it and if it has been done adequately.

Chief Tucker's suggestion is to mirror what Sisters-Camp Sherman Fire is doing because of the following reasons:

1. A rate change does not necessarily affect BBR homeowners because what does not get paid through insurance (including primary, secondary and FireMed) is written off by the department. Basically meaning a homeowners out-of-pocket does not increase
2. If BBR RFPD transports a patient from Sisters (through the mutual aid process) it would be best that the two agency rates are the same.

Currently what the department sees in ambulance revenues (annually) covers what it would cost to buy a new ambulance. This figure does not cover the cost of meds, transport fees, OT, etc.

If the board would like Chief Tucker to pursue an ambulance rate change, he will start going through the motions of getting it done.

Redmond was able to make this change by resolution.

GOOD OF THE ORDER

Chief Tucker talked about the eclipse that will be visible August 21st, 2017. This will be a huge event for Central Oregon; specifically Madras as many people will be flooding to this area to see and experience it. It is believed that Central Oregon is going to be taxed and all agencies within Deschutes County are preparing for this.

NEXT MEETING DATE

Next Board Meeting April 27th, 2017 @ 9:00 a.m.

ADJOURNMENT

Board Meeting Adjourned 09:46 a.m.

OFFICIAL MEETING MINUTES

Approved by Don Bowler

Mac Hay

Date: April 27, 2017