



BLACK BUTTE RANCH R.F.P.D.

BOARD OF DIRECTORS MEETING

December 17, 2015

Rodger Gabrielson called the meeting to order at 09:08 a.m.

Board of Directors:

- ✓ Rodger Gabrielson
Rich Elliott
- ✓ Mac Hay
- ✓ Don Bowler
- ✓ Dave Gibson

Administration:

- ✓ Chief Dan Tucker
Deputy Chief Dave Phillips
- ✓ Jamie Vohs

APPROVAL OF MINUTES

Motion: Don Bowler moved to approve the November 19, 2015 meeting minutes as presented, seconded by Mac Hay, unanimously passed.

REPORTS

Treasurers Report

Motion: Don Bowler moved to accept the November 2015 financial reports as presented, seconded by Mac Hay, unanimously passed.

Chief's Report – Chief Dan Tucker

Chief Tucker discussed:

Vehicle 840 (snow plow) had a list of items (transmission, breaks, battery) fixed on it. Total cost was approximately \$3200. Chief Tucker feels it is a great vehicle, it just needed a little TLC. Chief would like to keep it around as it has been occasionally used to plow in front of the ambulance. This vehicle is currently not on the vehicle replacement schedule but we may want to look at it in the future.

There was discussion regarding the ladder truck (851) and its need here in Black Butte Ranch. Chief Tucker would rather not be in the ladder business however to get out of it would depend on the effect to the current ISO rating. By having a ladder truck, residents can build up to 3 stories.

The prescribed slash pile burn got loose and spread to the meadow on the East Meadow side of the Ranch. BBR RFPD, ODF&W and Sisters-Camp Sherman Fire were able to get the fire under control.

Students are currently on winter break, which means they are more available.

The department is looking at revamping the student program. Due to current laws, there may need to be some renaming/revamping of terminology. Chief Tucker wants to make sure the department continues doing what is already in place as well as be in compliance with laws/agencies. An accountable plan will need to be created. Chief Phillips and Captain Cearn are taking the lead on this.

Chief Tucker briefly touched on the Oregon Education Bill. The bill does not affect anyone here now. In the future the department may look at it again. Individuals would need to apply for federal grants first. Once federal grants have been granted, an individual may get a certain amount of funds from the state of Oregon. Chief feels the department cannot mandate that students apply for this type of aide.

Fire and Ambulance Report – Chief Dan Tucker

November 2015 the department responded to 11 fire calls, 6 engine assists and 17 medicals with 5 transports.

Chairman's Report

Rodger complimented the staff on the Christmas dinner. He felt it was kept short which was nice for everyone.

OLD BUSINESS

Credit Card Bank Requirements – Signatures

Jamie explained the need for signatures from Rodger, Rich, Chief Tucker and Chief Phillips for the new credit cards. BBR RFPD has been with BOTC so long that some documents are needing to be updated so that BOTC is in compliance.

NEW BUSINESS

CPA Financial Statement FY 2014-2015 - Review

Motion: Mac Hay moved to approve the CPA Financial Statement (fiscal year 2014/2015) as presented, seconded by Don Bowler, unanimously passed.

Note: Jamie expressed the need for the department to potentially look for a new auditor next year. The process for the 2015/2015 year has been extremely slow. The audit was done the fourth week in July and it is just now being presented. This is not normal.

2015 – 2016 Budget Update

The following is a recap of select items within the 2015/2016 budget:

- Chief Tucker budgeted a 2% growth rate, the actual came in at 3.84% putting the district ahead \$30,166.
- Bend Broadband re-valuation changed the collection rate from 94% to 93.25%, a difference of -\$13,582.
- Health insurance was budgeted at \$1,375.69 per person, actual came in at \$1,236.25, a difference of +\$7,530.
 - The rate went up \$40 per person, which is great since the district has not seen an increase for the past 3 years.

- Rodger advised that the Cadillac tax (45%) will kick in beginning 2017, which recipients are responsible for. The department will need to look into this.
- The net change with these three items is +24,114.
- There will not be a COLA increase in July due to Social Security declaring a 0% COLA. A COLA increase of 2.2% was budgeted for, creating a net change of +\$19,000.

PERS Appeals & District Budget

Chief Tucker discussed the new PERS appeal. This appeal affected Tier I and II PERS employees that were contracted to receive a minimum 2% COLA increase, along with some other issues. The case ended up going to the Supreme Court. PERS did not impose the 2% increase for the current biennium and will now need to be made up the next biennium.

BBR RFPD was offered the ability to join the PERS pool but Chief Tucker opted to not join. This is offered annually so the department can look at it next year.

Chief asked that Jamie send the BOD the latest Milliman report.

With the discussion of the budget and PERS, Mac inquired on the need for the BOD to be on the same page with regards to the current cash balance on hand. The cash balance has been a result of:

- Very conservative spending
- Anticipation that things might happen and then don't i.e. PERS and health insurance.

Mac asked that a talking points sheet be put together so consistency and transparency is represented.

Don spoke on how real estate continues to stay busy. The first million dollar sale in two years is taking place tomorrow.

GOOD OF THE ORDER

Trees

There is a FEMA meeting today at 1:00 pm. The goal of this meeting is to appoint someone to take on all the paperwork. The ranch has 3 years to complete the tree removal process to comply with the grant. Once the outside perimeter of the ranch is complete, then the organization will move inside.

NEXT MEETING DATE

Next Board Meeting January 28th, 2015 @ 9:00 a.m.

ADJOURNMENT

Board Meeting Adjourned 10:02 a.m.

OFFICIAL MEETING MINUTES	
Approved by: _____ Don Buller	
_____	Date: 1/28/2016
Rich Elliott	_____