



# BLACK BUTTE RANCH R.F.P.D.

## BOARD OF DIRECTORS MEETING

August 27, 2015

*Rodger Gabrielson called the meeting to order at 09:00 a.m.*

### **Board of Directors:**

- ✓ Rodger Gabrielson
- ✓ Rich Elliott
- ✓ Mac Hay
- ✓ Don Bowler
- ✓ Dave Gibson

### **Administration:**

- ✓ Chief Dan Tucker
- ✓ Deputy Chief Dave Phillips
- ✓ Jamie Vohs

### **APPROVAL OF MINUTES**

**Motion:** Don Bowler moved to approve the July 23rd, 2015 meeting minutes, seconded by Dave Gibson, unanimously passed.

### **REPORTS**

#### **Treasurers Report**

**Motion:** Mac Hay moved to accept the July 2015 financial reports as presented, seconded by Don Bowler, unanimously passed.

#### **Categories more than 8.3% on Treasurers Report:**

1. Workers Comp ~ payment is due by August 1<sup>st</sup> (annual payment)
2. Building Maintenance ~ due to new heat pump (unexpected)
3. Training Materials ~ Target Solutions (on-line training tracking)
  - **Note:** dollar amount of each of these categories is relatively low but the percentage is higher than 8.3%.
4. Capital Expenditures of \$104,820 ~ air packs

#### **Chief's Report – Chief Dan Tucker**

##### **Chief Tucker discussed:**

Staffing has been “ok” however this upcoming weekend will be “low”.

The weather is starting to change which typically means call volume should decrease; traditionally call volumes drop off in September.

BBR RFPD sent a crew to Warm Springs under mutual aid. On the way back from Warm Springs, 841's turbo disintegrated. To avoid this problem in the future Chief Tucker opted to replace the turbo. In doing so, recall work was able to get done on it.

The County (Tri-County) moved resources directly from Warm Springs to John Day. There were times when BBR RFPD could have sent an apparatus but didn't due to it already being filled. Other times, Chief Tucker didn't feel comfortable sending BBR RFPD staffing because it would not have allowed the district to be staffed properly.

During this time, an inventory request came from the State of Oregon to find out what resources were available. This request came about because all three state teams were out at one time; essentially if a fire happened here at the ranch, the State of Oregon would not be able to help out or they would have to figure out a way to help out.

The State of Washington had also put out an inventory request but have not requested anything. Washington is currently receiving help from Australia and New Zealand. Chief does not like to send a crew to help out unless he knows he can fill the station if they are gone.

The area around BBR has been pretty good. Fuel moistures are extreme but not as low as previous years.

Workers from the construction crew down at the lodge had what looked to be a small open flamed BBQ. Not sure if it was briquette or propane.

Rich Elliott talked about his recent trip to Colorado and Wyoming. It was very apparent that Idaho had a lot of fires.

Bo Neal (BBR homeowner), a tree faller, was called up to help with the fire near Lake Chelan.

The fire in John Day ramped back up last night. It is almost at 85,000 acres which is comparable to the B&B Complex Fire.

#### **Fire and Ambulance Report – Chief Dan Tucker**

July, 2015 the department responded to 16 fire calls, 7 engine assists and 32 medicals with 11 transports.

- Chief Tucker has added a separate bike accident tracking sheet.

#### **Chairman's Report**

Rodger complemented the fire department on their nice representation at the Emergency Services Responder event on August 20<sup>th</sup>, as well as a job well done at the Wednesday Station Tours.

Rodger got an email regarding where Sparky is. Sparky needs to get cleaned prior to be used again.

#### **OLD BUSINESS**

##### **Budget Committee Appointments**

<p><b>Motion:</b> Rich Elliot moved to appoint Gary Olsen to the Black Butte Ranch RFPD Budget Committee, seconded by Dave Gibson, unanimously passed.</p>
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**Motion:** Rich Elliot moved to appoint Larry Stuker to the Black Butte Ranch RFPD Budget Committee, seconded by Dave Gibson, unanimously passed.

### **Paving Update**

DC Phillips has been in talks with Rick from maintenance on the parking lot paving project. BBRC has agreed to pay for the paving of:

1. Entire road coming into the back parking lot.
2. Widening the apron coming in on the backside.
3. Angled area that shoots across the back parking lot and back.

Tri County Paving has come in with a bid of \$43,500 for the complete project. Two other bids from Knife River and Seven Peaks Paving have not come in yet.

**Motion:** Don Bowler moved to put a cap on the paving project of \$49,900 and allow Chief Tucker to make the final decision on who will complete the project as long as it falls at or below the cap, seconded by Rich Elliott, unanimously passed.

Both BBR RFPD and BBR Corporation need to decide on the same contractor especially since the project will need to be done at the same time. Chief Tucker is hoping the project will be completed in late September.

### **NEW BUSINESS**

#### **Electronic Funds Transfer(s) Approval**

**Motion:** Don Bowler moved to approve the Electronic Funds Transfers as presented, seconded by Rich Elliott, unanimously passed.

#### **Website**

The BBR RFPD website is being revamped to have a more modern look. One of the reasons for this change is that Bend Broadband is discontinuing all website hosting, domain registration, third party spam filtering products and personalized email hosting. Some additional communication tools that the department is implementing is Facebook and twitter.

The new website, Facebook and twitter information should be given to the Welcome Center so they can give that information to individuals who check in at the Welcome Center. These three sources are going to be good communication tools for homeowners, visiting families, etc especially when there is an emergent situation here on the ranch.

#### **Ambulance Purchase**

Chief Tucker is starting to look at purchasing a new ambulance. He would like to follow Sisters bid, who actually got their bid from another department. Sisters new ambulance is from Braun NW. They have been pleased with theirs which makes Chief comfortable going with the same model/style. Chief would like for the new ambulance to be operationally set up to match 872. Chief Tucker anticipates a cost of \$170,000-\$185,000 for a new ambulance.

Would like to get away from electronic timing. Hopes to have it during the current budget year. Typically it is an 8-9 month process to have one built.

**Motion:** Don Bowler moved to allow Chief Tucker to move forward with the bid process for a new ambulance, seconded by Rich Elliott, unanimously passed.

**GOOD OF THE ORDER**

There was discussion regarding bike helmet use on the ranch. If a person rents a bike, a helmet is given to them even if they are over 16 years of age. Is there a way to have an ordinance on bike helmet use that applies to all people of all ages?

**NEXT MEETING DATE**

Next Board Meeting September 24th, 2015 @ 9:00 a.m.

**ADJOURNMENT**

*Board Meeting Adjourned 10:03 a.m.*

**OFFICIAL MEETING MINUTES**

Approved by: Don Bowler

Mac Hay

Date: October 22, 2015